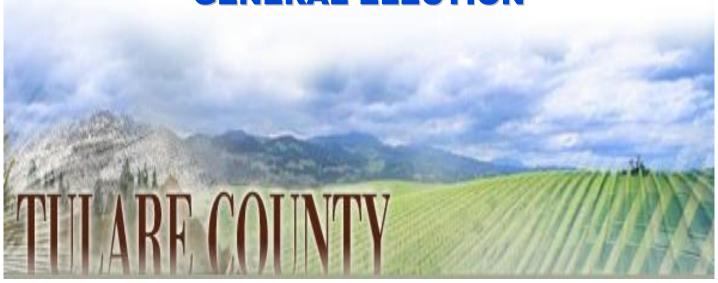
CANDIDATE'S GUIDE

November 6, 2012

GENERAL ELECTION



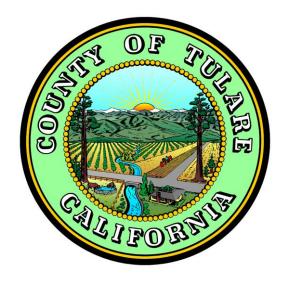
Rita A. Woodard Auditor-Controller/ Treasurer-Tax Collector/ Registrar of Voters

Compiled by the Office of the

Tulare County Registrar of Voters Government Plaza Building 5951 S. Mooney Boulevard Visalia, California 93277

TEL: (559) 624-7300 FAX: (559) 737-4498

www.tularecoelections.org



TULARE COUNTY REGISTRAR OF VOTERS

5951 South Mooney Blvd. – Visalia, CA 93277 TEL: (559) 624-7300 FAX: (559) 737-4498 www.tularecoelections.org



RITA A. WOODARD Registrar of Voters

Ann Turner, Election Division Manager
Office Hours:
Monday through Thursday 7:30 AM to 5:30 PM and Friday 8:00 to Noon

Dear Candidate:

Congratulations on your decision to seek office in the upcoming General Election. Your candidacy provides voters in Tulare County a choice and sustains our democratic process. There are many requirements associated with being a candidate. This booklet has been prepared to assist candidates in preparing for the November 6, 2012 General Election. This guide is not all-encompassing; it merely summarizes the major provisions relating to candidates running for office in Tulare County. Candidates, political committees, and anyone else interested in an elective office should not rely solely on this booklet.

The Tulare County Candidate's Guide is intended to provide general information about the nomination and election of candidates, and does not have the force and effect of law, regulation, or rule. It is distributed with the understanding that the Tulare County Registrar of Voters - Elections Division is not to be a substitute for legal counsel for the individual, organization or candidate using it. In case of a conflict, the law, regulation, or rule will apply.

Please take note that our business hours vary from many other offices.

Registrar of Voters-Elections Department Office Hours: 7:30 a.m. to 5:30 p.m. Monday through Thursday 8:00 a.m. to noon on Friday

We want to provide you assistance that will make seeking office easier and an enjoyable learning experience. If you have any suggestions for improving this guide or our services, please let us know. If you have any questions or need additional information, please contact this office at (559) 624-7300.

Best wishes to you in your campaign.

Sincerely,

Rita A. Woodard Registrar of Voters

Fite a Woodard

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CONTACT INFORMATION

TULARE COUNTY REGISTRAR OF VOTERS / ELECTIONS OFFICE

5951 S. Mooney Blvd. Tel: (559) 624-7300 Visalia, CA 93277 Fax: (559) 737-4498

www.tularecoelections.org

FAIR POLITICAL PRACTICES COMMISSION (FPPC)

Technical Assistance: (866) 275-3772 428 J Street, Suite 620

Sacramento, CA 95814 Fax: (916) 322-3711 www.fppc.ca.gov

ATTORNEY GENERAL

PO Box 944255 Tel: 916-324-5437 Sacramento, CA 94244-2550 Tel: 800-952-5225 www.caag.state.ca.us

FEDERAL ELECTIONS COMMISSION (FEC)

999 E Street, NW Tel: (800) 424-9530

Washington, DC 20463 www.fec.gov

SECRETARY OF STATE

ELECTIONS DIVISION Tel: (916) 657-2166 1500 11th Street, Fifth Floor Fax: (916) 653-3214 Sacramento, CA 95814 www.sos.ca.gov

POLITICAL REFORM DIVISION

Tel: (916) 653-6224 1500 11th Street, Room 495 Fax: (916) 653-5045 PO Box 1467 www.sos.ca.gov

Sacramento, CA 95814

ELECTION FRAUD UNIT Tel: (916) 657-2166 1500 11th Street, Fifth Floor Fax: (916) 653-3214

Sacramento, CA 95814

TULARE COUNTY DISTRICT ATTORNEY

221 S Mooney Blvd, Room 224 Tel: (559) 636-5494 Visalia, CA 93291 Fax: (559) 730-2568

UNITED STATES ELECTION ASSISTANCE COMMISSION (EAC)

1225 New York Avenue N.W., Suite -

Tel: (202) 566-3100 Toll Free: (866) 747-1471 1100 Washington, DC 20005 Fax: (202) 566-3128

www.eac.gov

LIST OF FEDERAL & STATE OFFICES

November 6, 2012 General Election

Office	Jurisdiction	Term	Candidate Statement Fee*
U.S. President/ Vice President	Statewide	4 years	Not Applicable
U.S. Senator	Statewide	6 years	Not Applicable
U.S. Representative in Congress	21 st	2 years	\$900
U.S. Representative in Congress	22 nd	2 years	\$6,800
U.S. Representative in Congress	23 rd	2 years	\$2,600
Member of the Assembly	23 rd	2 years	\$800
Member of the Assembly	26 th	2 years	\$7,500

^{*} Member of State Assembly candidates may file and pay for a candidate statement only if they indicated on the Form 501 that they will accept voluntary spending limits as detailed in Government Code 85601 (Proposition 34). For further, details consult the FPPC.

LIST OF LOCAL DISTRICTS IN THE ELECTION

November 6, 2012 General Election

*Due to Redistricting Registration counts per district were not available at the time of printing

CITY	NUMBER OF VACANCIES	INCUMBENT	CANDIDATE STATEMENT	
			AMOUNT	WHO PAYS
DINUBA	1 Council Member – Ward # 1	Emilio Morales	\$350	
(Nom & Elected by Ward)	1 Council Member – Ward # 5	Michael Smith	\$350	Candidate
EXETER	2 Council Members	W Dale Sally Jr. Robyn Stearns		
	1 City Treasurer –	Sheri Emerson	\$470	Candidate
	1 City Clerk	Randall Groom Appt. Incumbent		
FARMERSVILLE	2 Council Members	Paul Boyer Donald Rowlett	\$350	Candidate
LINDSAY	3 Council Members	Pamela Kimball Steve Velasquez Jay Edward Murray	\$350	Candidate
TULARE	1 Council Member Ward # 1	Vacant		
	1 Council Member Ward # 3	Vacant	\$1,550	Candidate
	Council Member Ward # 5	Craig Vejvoda Wayne Ross		
WOODLAKE	2 Council Members	Rodolfo R. Mendoza Jose L. Martinez	\$350	Candidate

BOARD OF EDUCATION	NUMBER OF VACANCIES	INCUMBENT		DIDATE EMENT
			AMOUNT	WHO PAYS
TULARE COUNTY BOARD OF EDUCATION	Trustee Area #2 – 1 Trustee (Fresno Co)	Deborah Holguin	TU \$1,720 FR \$	
Tulare Co. Jurisdiction	Trustee Area #3 – 1 Trustee	Edward Peterson	\$1,850	
(Nom & Elected by TA)	Trustee Area #4 – 1 Trustee Short Term	Judy Coble Appt. Incumbent	\$1,260	Candidate (200 words)
	Trustee Area #5 – 1 Trustee (Kings Co)	Joe Enea	\$2,040	
	Trustee Area # 6 – 1 Trustee	Chris Reed	\$1,300	
KINGS COUNTY BOARD OF EDUCATION Kings Co. Jurisdiction TA #2 – Tulare/Kings TA #3 – Tulare/Kings (Nom & Elected by TA)	Trustee Area # 2 1 Trustee	Joe Hammond	TU \$350 KI \$	Candidate
FRESNO COUNTY BOARD OF EDUCATION Fresno Co. Jurisdiction TA #4 – Tulare/Fresno (Nom & Elected by Area)	Trustee Area # 5 1 Trustee	Clyde Allen	TU \$350 FR \$	Candidate

COLLEGE	NUMBER OF VACANCIES	INCUMBENT	CANDIDATE STATEMENT	
			AMOUNT	WHO PAYS
COLLEGE OF THE SEQUOIAS	Ward # 3 1 Trustee (Fresno Co.)	Lewis E Mann	\$1,450	Candidate
Tulare Co. Jurisdiction	Ward # 4 1 Trustee (Kings Co.)	Lori Cardoza	\$1,100	Carididate
STATE CENTER COLLEGE Fresno Jurisdiction [Fresno/Kings/Madera/ Tulare] (Nom by Area & Elected at Large)	Trustee Area # 3 1 Trustee	H. Ronald Feaver	TU \$350 FR \$ MA \$ KI \$	Candidate
{TA #4 Fresno/Tulare}			NΙΦ	

UNIFIED SCHOOL	UNIFIED SCHOOL NUMBER OF INCUMBENT VACANCIES			DIDATE EMENT
			AMOUNT	WHO PAYS
ALPAUGH UNIFIED	2 Gov Board Members	Melissa Howard Robert Bontrager	\$350	Candidate (200 words)
CORCORAN JOINT UNIFIED				
CUTLER-OROSI JOINT UNIFIED	Trustee Area # 1 2 Gov Board Members	Martha Muniz Romelia Castillo	\$350	Candidate
Tulare Co. Jurisdiction	Trustee Area # 3 – 1 Gov Board Member	Juliana Vinet-Bullock	\$350	(400 words)
	Trustee Area # 4 (Fresno Co.)	Lloyd McClard	\$350	
KINGS CANYON UNIFIED	1 Gov Board Member Trustee Area # 1 1 Gov Board Member Trustee Area # 2 1 Gov Board Member Trustee Area # 3 1 Gov Board Member Trustee Area # 4 1 Gov Board Member Trustee Area # 5 1 Gov Board Member Trustee Area # 6 1 Gov Board Member	Vacant	\$350 TU \$350 FR \$	Candidate
Fresno Co. Jurisdiction TA #1 – Fresno/Tulare LINDSAY UNIFIED	1 Gov Board Member Trustee Area # 3	Mercedes Herrera Frank Moreno		
	Trustee Area # 4 1 Gov Board Member Trustee Area # 5 Short Term	Robert Hurtado Appt. Incumbent	\$450	Candidate
PORTERVILLE UNIFIED	1 Gov Board Member Trustee Area # 1	Hayley Buettner		
	1 Gov Board Member Trustee Area # 2	Vacant	\$2,090	Candidate
	1 Gov Board Member Trustee Area # 6	Sharon Gill		

HIGH SCHOOLS	NUMBER OF VACANCIES	INCUMBENT	CANDIDATE STATEMENT	
			AMOUNT	WHO PAYS
DELANO JOINT UNION HIGH SCHOOL Kern Co. Jurisdiction Kern/Tulare	2 Gov Board Members	Arnold Morrison Anna Campos Perigo	TU:\$350 KE: \$646	Candidate
EXETER UNION HIGH SCHOOL	1 Gov Board Member Area 2	Joseph Conley		
GOTIOOL	1 Gov Board Member Area 4	Lawrence Larson	\$350	Candidate
HANFORD JOINT UNION HIGH SCHOOL Kings Co. Jurisdiction Kings/Tulare	Trustee Area #5 – 1 Gov Board Member	Gary Pannett	TU \$350 KI \$	Candidate
KINGSBURG JOINT UNION HIGH SCHOOL Fresno Jurisdiction Fresno/Kings/Tulare	2 Gov Board Members	Blake Carlson Rick Jackson	TU \$350 FR \$ KI \$	Candidate
TULARE JOINT UNION HIGH SCHOOL	1 Gov Board Member Trustee Area 1	Cathy Mederos	TU ©4,020	O a a l'alada
Tulare Co. Jurisdiction Tulare/Kings	1 Gov Board Member Trustee Area 4	Frank Fernandes	\$1,920 KI \$	Candidate (400 words)

ELEMENTARY SCHOOLS	NUMBER OF VACANCIES	INCUMBENT		DIDATE EMENT
			AMOUNT	WHO PAYS
ALLENSWORTH	2 Gov Board Members	Kayode Kadara Roy Harrison	\$350	Candidate
	1 Gov Board Member Short Term	Nancy Nunez		(200 words)
ALTA VISTA	1 Gov Board Member Area 1	Maria Perez		
	1 Gov Board Member Area 2	Hellena Miley	\$350	Candidate (200 words)
	1 Gov Board Member Area 4	Vacant		
BUENA VISTA	1 Gov Board Member	Dave Martin	\$350	Candidate (200 words)
BURTON	1 Gov Board Member Area 2	Rebecca Wilson	\$560	Candidate
	1 Gov Board Member Area 5	Lisa Ruffa	Ψοσο	(200 words)
CITRUS SOUTH TULE	2 Gov Board Members1 Gov Board MemberShort Term	Melinda Beer Gary Miller Susan Qualseth- Appt. Incumbent	\$350	Candidate (200 words)
CLAY JOINT Fresno Co. Jurisdiction Fresno/Tulare	2 Gov Board Members	Jeffrey Boldt William Johnson	TU \$350 FR \$	Candidate
DUCOR UNION	2 Gov Board Members	Vicki Theye Patricia Hughes	\$350	Candidate
EARLIMART	2 Gov Board Members	Ruby Garcia Victoria Mendoza	\$350	Candidate
EXETER UNION	1 Gov Board Member Area 2	Vacant	\$350	
	1 Gov Board Member Area 3	Teresa Reyes		Candidate
	1 Gov Board Member Area 5	Phillip Sutton		
HOT SPRINGS	2 Gov Board Members	Doris Holland Eddie Dwaine Rose	ФОБО	Condition
			\$350	Candidate

ELEMENTARY SCHOOLS(cont)	NUMBER OF VACANCIES	INCUMBENT		DIDATE EMENT
, ,			AMOUNT	WHO PAYS
KINGSBURG CHARTER ELEMENTARY	1 Gov Board Member Area 2	Constance Lunde	TU \$350 FR \$	Candidate
Fresno Co. Jurisdiction Tulare/Fresno/Kings	1 Gov Board Member Area 4	Frank Yanes, Jr.	KI\$	Candidate
KINGS RIVER UNION	1 Gov Board Member Area 3	James Jost	\$350	Candidate
	1 Gov Board Member Area 5	Vacant	ψυσυ	Carididate
KIT CARSON UNION Kings Co. Jurisdiction Kings/Tulare	1 Gov Board Member	Joe Oliveira	TU \$ KI \$	Candidate
LIBERTY	2 Gov Board Members	Lucy Painter Nancy Wyatt	\$350	Candidate (400 words)
LINNS VALLEY- POSO FLAT	2 Gov Board Member	Roy Stephenson Stanley Gottesman	TU \$350 Ker \$403	Candidate
Kern Co. Jurisdiction Kern/Tulare	1 Gov Board Member – Short Term	Karen Kay Brown		
OAK VALLEY UNION	2 Gov Board Members 1 Gov Board Member	Douglas Menderos John Mendonca Yajahira Serrano	\$350	Candidate (400 words)
OUTSIDE CREEK	Short Term 2 Gov Board Members 1 Gov Board Member Short Term	Cynthia Bravo Filomena Santos Patrick Taylor- Appt. Inc.	\$350	Candidate
PIXLEY UNION	2 Gov Board Members	Joel Ramos Aaron Gay	\$350	Candidate
PLEASANT VIEW	Gov Board Members Gov Board Member Short Term	Thomas Barcellos William Jameson Mike Smith – Appt.	\$350	Candidate
RICHGROVE	2 Gov Board Members	Hipolito Paul Cervantes Josephina Valencia	\$350	DISTRICT
ROCKFORD	1 Gov Board Member	Edward Flory	\$350	Candidate
SAUCELITO	1 Gov Board Member	Stan Noble	\$350	Candidate
SEQUOIA UNION	Gov Board Members Gov Board Member Short Term	Richard Jones John Hansen Darcy Staberg	\$350	DISTRICT
SPRINGVILLE UNION	2 Gov Board Members	Chris Ferrell Dianne Shew	\$350	Candidate
STRATHMORE UNION	1 Gov Board Member Area 1	Tracy Tucker	\$350	Candidate
	1 Gov Board Member Area 3	Adele Sanchez		

ELEMENTARY SCHOOLS(cont)	NUMBER OF VACANCIES	INCUMBENT		DIDATE FEMENT
, ,			AMOUNT	WHO PAYS
SUNDALE UNION	1 Gov Board Member Trustee Area 2	Ralph Walton		
	1 Gov Board Member Trustee Area 4	Johanna Weerheim	\$350	Candidate
SUNNYSIDE UNION	1 Gov Board Member Area 1	Rodolfo Ruiz		
	1 Gov Board Member Area 2 Appt. Incumbent	Humberto Cardenas	\$350	Candidate
	1 Gov Board Member Area 5	Bethany Ina Unruh		
TERRA BELLA UNION	Gov Board Members Gov Board Member Short Term	Mariana Lopez Yolanda Bocanegra Anthony Giannetto	\$350	Candidate
THREE RIVERS UNION	2 Gov Board Members	Valerie Abanathie Kristina Graber	\$350	Candidate
TIPTON	2 Gov Board Members	Tony Macedo Shelley Heeger	\$350	Candidate (200 words)
TRAVER JOINT UNION Tulare Co. Jurisdiction Tulare/Kings	1 Gov Board Member	Erlinda Esquibel	\$350	Candidate
TULARE CITY ELEMENTARY	1 Gov Board Member Trustee Area 2	Willard Epps	\$1,640	Candidate
	1 Gov Board Member Trustee Area 3	Melissa Janes		
	1 Gov Board Member Trustee Area 5	Teresa Garcia		
WAUKENA JOINT UNION Tulare Co. Jurisdiction	2 Gov Board Members	Joseph Machado Russell Jordan	TU \$350 KI \$	Candidate
Tulare/Kings WOODVILLE ELEMENTARY	3 Gov Board Members	Fabiola Guerrero Miguel Guillen Amanda Medina	\$350	Candidate
	1 Gov Board Member Short Term Appt. Incumbent	Maria Elena Lopez	·	

COMMUNITY SERVICES DISTRICT	NUMBER OF VACANCIES	INCUMBENT	CANDIDATE STATEMENT	
			AMOUNT	WHO PAYS
GOSHEN	2 Directors	Katheryn Garza Helen Gonzalez	\$350	Candidate
ALPAUGH *	Director Area 1			
	Director Area 2			
	Director Area 3		\$350	Candidate
	Director Area 4		-	
	Director Area 5		-	

CONSERVATION DISTRICT	NUMBER OF VACANCIES	INCUMBENT		DIDATE EMENT
			AMOUNT	WHO PAYS
KINGS RIVER	Division # 2 1 Director	Mike Yoshimoto		
Fresno Jurisdiction Fresno/Kings/Tulare	Division # 4 1 Director	Mark McKean		
(Nom by Division & Elected at Large)	Division # 5 1 Director Short Term	Paul Stanfield - Appt. Inc.	TU 640	
	Division # 6 1 Director	Ceil Howe, Jr.	TU 610 FR \$	Candidate (200 words)
	Director At Large 1 Director	David Cehrs	KI\$	

HOSPITAL DISTRICT	NUMBER OF VACANCIES	INCUMBENT		DIDATE EMENT
			AMOUNT	WHO PAYS
ALTA HEALTHCARE DISTRICT	Zone 2 1 Director	Vacant	4 0.50	
(Nom & Elected by Zone)	Zone 5 1 Director	Irene Atilano	\$350	Candidate
EXETER AMBULANCE DISTRICT	3 Directors	Daymon Qualls Karim Elbisi (Kerry) Lewis Lowry (Sonny)	\$620	Candidate
KAWEAH DELTA HEALTHCARE	Zone 1 1 Director	Jonathan Graves	\$900	Candidate
(Nom & Elected by Zone)	Zone 3 1 Director	John Hipskind	\$1,290	Candidate
	Zone 5 1 Director	Maria Teresa Ramos	\$790	
KINGSBURG HOSPITAL DISTRICT	2 Directors	Jesse Chambers Robert Johnson	TU \$350 FR \$	Candidate
Fresno Jurisdiction (Fresno/Tulare)	1 Director Short Term	Glenn Snyder	Ι Ι Ι Ψ	Candidate
LINDSAY LOCAL HOSPITAL DISTRICT	3 Directors	Rachel Hill Greg Mc Queen Roberta Velasquez	\$500	Candidate
NORTH KERN-SOUTH TULARE HOSPITAL DISTRICT Kern Jurisdiction	2 Directors	Lorene Hill Jaime Mendoza	TU \$350 Ker \$839	DISTRICT
(Kern/Tulare) SIERRA VIEW LOCAL HEALTH CARE DISTRICT	3 Directors	Richard Hatfield Martha Flores Louis Gill	\$2,010	Candidate
TULARE LOCAL HEALTH CARE DISTRICT	1 Director Zone 2 1 Director Zone 4	Prem Kumar Kamboj Lonnie Smith	\$1,860	Candidate

LIST OF LOCAL DISTRICTS IN THE ELECTION(cont.)

November 6, 2012 General Election

MEMORIAL DISTRICT	NUMBER OF VACANCIES	INCUMBENT	_	DIDATE EMENT
			AMOUNT	WHO PAYS
DINUBA MEMORIAL	1 Director Seat # 3 Veteran Seat	Robert Olivas		
	1 Director Seat # 4 Non- Veteran	Vet. Ben Knowles	\$860	Candidate
	1 Director Seat # 5 Non-Veteran	Vet. Jerry Whitaker		
OROSI MEMORIAL	1 Director Seat # 4 Veteran	Vet. Serafin Reyes	#400 Oamali late	
	1 Director Seat # 5 Non-Veteran	Erika Helo	\$420 Candidate	
SPRINGVILLE MEMORIAL	1 Director Seat # 1 Veteran	Vet. John Millwee	Candidate	
	1 Director Seat # 2 Veteran	Vet. Jason Otter		
	1 Director Seat # 3 Non-Veteran	Larry Marcotte		
	1 Director Seat # 5 Veteran (Short Term)	Vet. David W. Eshelman		
TULARE MEMORIAL	3 Directors - Veteran Seats	Vet. Philip Vandegrift Vet. James Pidgeon Manuel Toledo	\$1, 780 Candidate	
VISALIA MEMORIAL	1 Director Seat # 1 Veteran	Vet. Frank S Lovero		
	1 Director Seat # 2 Veteran	Vet. Amador Garcia Jr.	\$3,720	
	1 Director Seat # 3 Veteran	Richard P. Boyer		

Note regarding Memorial District Seats: A majority of the seats on the board shall be designated for veterans (a person honorably discharged from the armed forces of the United States). All other seats can be filled by either non-veterans or veterans. California Military & Veterans Code 1197 & 940.

PUBLIC UTILITY DISTRICT	NUMBER OF VACANCIES	INCUMBENT		DIDATE EMENT
			AMOUNT	WHO PAYS
PIXLEY PUD	1 Director Seat # 4	Robert F. Chandler		
(Nom & Elected at Large)	1 Director Seat # 1	Peggy L. Duff	#050	
	1 Director Seat # 2 Short Term	Ronald Prine	\$350	Candidate (200 words)
	1 Director Seat # 5 Short Term	Roger L. Ward		

TOP TWO ELECTION INFORMATION

<u>Top Two Candidates Open Primary Act and Voter-Nominated Offices</u> On June 08, 2010, California voters approved Proposition 14, which created a "top two" or "open primary" election system.

Except for the office of U.S. President and county central committee offices, offices that used to be known as "partisan offices" (e.g., state constitutional offices, U.S. Congress, and state legislative offices) are now known as "voter-nominated" offices. What used to be known as a "political party affiliation" is now known as a "political party preference."

Prior to the Top Two Candidates Open Primary Act, all candidates running in a primary election, with the same political party affiliation, were placed on a partisan ballot to be voted on by voters of the same political party. The top vote-getter from each qualified political party would move on to the general election. At the general election, candidates could gain access to the ballot using the independent nomination process and others could run as write-in candidates.

Under the Top Two Candidates Open Primary Act, all candidates running in a primary election, regardless of their party preference, will appear on a single primary election ballot and voters can vote for any candidate. The top two overall vote-getters – not the top vote-getter from each qualified political party – will move on to the general election. Additionally, candidates are no longer allowed to run as "independents" or "write-ins" at the general election.

Prior to the Top Two Candidates Open Primary Act, a candidate for a partisan office would have the political party they were registered with listed next to or below their name on the primary and general election ballots. A candidate who won at the primary election was then considered to be the official nominee of their political party.

Now, under the Top Two Candidates Open Primary Act, candidates for voter-nominated office can choose whether or not to list their party preference on the primary and general election ballots. Political parties can no longer formally nominate candidates for voter-nominated offices, so a candidate who finishes in the top two at the primary election and advances to the general election is not the official nominee of any party for the office.

VOTING SYSTEM IN TULARE COUNTY

Tulare County uses Sequoia Voting System. A majority of voters will continue to vote on paper ballots, and then feed their paper ballot into an optical scan vote tabulation unit at their polling place. Pursuant to the federal Help America Vote Act ("HAVA"), at their choice, voters may instead vote on a ballot counting unit which utilizes touchscreen technology called the Edge or Direct Record Electronic voting machine or "DRE". There will be at least one touchscreen unit at each polling place.

Each touchscreen is capable of the following:

- Displaying ballot text in either English or Spanish
- Displaying ballot text in an enlarged font for easier reading
- Utilizing a handheld key pad and an audio headset to vote (specifically designed for blind, visually-impaired or illiterate voters)
- Eliminating the possibility of a voter "over voting" a race. In other words, voting for more candidates than they are allowed to vote on, which cancels their votes for that race;
- Reducing the likelihood of voters inadvertently missing the back side of a ballot (by forgetting to turn over their paper ballot and not voting for races on the back side) by requiring voters to scroll through all races before casting their ballot
- Allowing voters to review their choices before casting their ballot by first displaying a summary on the screen and then printing a summary of who they voted for (called a Voter Verifiable Paper Audit Trail).

NOVEMBER 6, 2012 GENERAL ELECTION CALENDAR

	GENERAL LELCTION CALENDAR	
Jun 5– Aug 4, 2012 (E-154 – E-94)	Signature in Lieu of Filing Fee filing period – Supreme and Appellate Courts.	
Jun 11– Aug 10, 2012 (E-148 – E-88)	Independent Candidates – Nomination Papers – Office for which there is a filing fee.	
July 18, 2012 (E-111)	Candidate Statements in the State Voter Information Guide Deadline.	
July 30 – Aug 19, 2012 (E-109 – E-79)	Declaration of Candidacy – Supreme and Appellate Courts.	
July 16 – Aug 10, 2012 (E-113 – E-88)	Declaration of Candidacy & Nomination Petition filing period.	
Aug 10, 2012 @ 5:30 PM (E-88)	Last day to file Declaration of Candidacy and Nomination Papers.	
Aug 13 – Aug 15, 2012 (E-85 – E-83)	Extension of Nomination Period if incumbent did not file (not applicable for federal offices, central committee seats or when incumbent is ineligible to file due to term limits).	
Aug 10 – Aug 15, 2012 (E-88 E-83)	Public Inspection of Candidate Statements and all other materials to be printed in county voter pamphlet (sample ballot). (If extension applies, period will be August 15 – August 26, 2012).	
Aug 16, 2012 @ 11 AM (E-82)	Random Alphabet drawing for placement of candidate names on the ballo (drawings by Secretary of State and County Elections Office).	
Sept 10 – Oct 23, 2012 (E-57 – E-14)	Filing Period for Write-In Candidacy.	
Oct 8 – Oct 30, 2012 (E-29 – E-7)	Period for Elections Official to receive Vote By Mail ballot requests from voters.	
Oct 22, 2012 (E-15)	Last day for voters to register to vote. Registration cards must be received in the Elections Office or postmarked by this date.	
Oct 30, 2012 (E-7)	Last day for County Elections Official to receive a voter's application for a Vote By Mail ballot to be mailed.	
Oct 27, 2012 (E-10)	County Elections Official may begin processing Vote By Mail ballots for counting. (No results will be released until 8:00 PM on Election Day).	
Oct 31 - Nov 6, 2012 (E-6 - E day)	Late Condition Vote By Mail Period - If voter is unable to go to the polls to vote, they may designate an authorized representative to pick up and return the voted Vote By Mail voter's ballot. Request must be in writing and signed by the voter (representative must be named in the request).	

MULTI-COUNTY DISTRICTS

In the

November 6, 2012 Primary Election

FEDERAL

21st Congressional District- Fresno, Kern, Kings & **Tulare** Counties 22nd Congressional District – Fresno, & **Tulare** Counties 23rd Congressional District – Kern, Los Angeles, & **Tulare** Counties

STATE

Member of State Assembly, 23rd District – Fresno and **Tulare** Counties Member of State Assembly, 26th District – Inyo, Kern, and **Tulare** Counties

COLLEGES

State Center College – Fresno, Kings, Madera and Tulare Counties

UNIFIED SCHOOL DISTRICTS

Kings Canyon Unified – Fresno and **Tulare** Counties

HIGH SCHOOL

Delano Joint Union High School – Kern and **Tulare** Counties Hanford Joint Union High School – Kings and **Tulare** Counties Kingsburg Joint Union High School – Fresno, Kings and **Tulare** Counties Tulare Joint Union High School – **Tulare** and Kings Counties

ELEMENTARY SCHOOL

Clay Joint Elementary School – Fresno and **Tulare** Counties Kingsburg Joint Union – Fresno, **Tulare** and Kings Counties Kit Carson Union – Kings and **Tulare** Counties Linns Valley – Poso Flat – Kern and **Tulare** Counties Traver Joint Union School District – **Tulare** and Kings Counties Waukena Joint Union – **Tulare** and Kings Counties

CONSERVATION DISTRICT

Kings River Conservation District – Fresno, Kings and **Tulare** Counties

HOSPITAL DISTRICT

Kingsburg Hospital District – Fresno and **Tulare** Counties North Kern-South Tulare – Kern and **Tulare** Counties

CANDIDATE FILING REQUIREMENTS

Elections Office



	CITY COUNCIL		
\$	FILING FEES	None	
Ø	NOMINATION SIGNATURES	20-30 signatures to be gathered between July 16, 2012 and August 10, 2012 (or August 15, 2012 if extension applies).	
700	STATEMENT OF ECONOMIC INTEREST (FORM 700)	Required. Must be filed with City Clerk's Office by August 10, 2012. Either file a copy in Elections Office or have City Clerk fax a copy of the cover to Elections Office.	
501	FPPC FILING	Form 501 must be filed before you solicit or receive any contributions or before you make any expenditure from personal funds on behalf of your candidacy (excluding candidate statement fees).	
410	FPPC FILING	Form 410 must be filed if campaign contributions will total \$1000 or more in a calendar year. A candidate's personal funds used to pay a filing fee or candidate statement fee are not counted toward the \$1,000 threshold.	
460	FPPC FILING	Form 460 must be filed if a candidate raised or spent, or will raise or spend \$1,000 or more during the calendar year. See FPPC section of this booklet.	
470	FPPC FILING	Form 470 must be filed if a candidate does not anticipate spending or receiving more than \$1000 in a calendar year.	
	DECLARATION OF CANDIDACY	Required. Must be filed with County Elections Office by August 10, 2012 (or by August 15, 2012 if an extension applies). You will take an Oath of Office; designate how your name is to appear on the ballot, and what ballot designation (occupation) you want to appear under your name on the ballot.	
□+ \$	CANDIDATE STATEMENT	Optional. This is a 200 words or less statement you write describing your education and qualifications. It is printed in the sample ballot booklet. It must be filed before or at the time of filing your Declaration of Candidacy. Payment for statement is required at time of filing.	
√	QUALIFICATIONS TO RUN FOR THIS OFFICE	Registered voter and otherwise qualified to vote for the office you are seeking at the time your nomination papers are issued. To be a registered voter, you must be a U.S. citizen, at least 18 years of age, not in prison or on parole for the conviction of a felony, and not determined by a court of law to be mentally incompetent. (EC 201, HSC 13841)	
0	RESTRICTIONS ON GOVERNMENT EMPLOYEES RUNNING FOR OFFICE	An employee of a local agency (a city, county, district, municipal or public corporation, political subdivision, or other public agency of the state) may not be sworn into office as an elected or appointed member of the legislative body (board of supervisors, city council, governing body of a district, etc.) of that local agency unless he or she resign as an employee. If the employee does not resign, the employment shall automatically terminate upon his or her being sworn into office.1 (California GC 53227 & 53227.2)	

¹ This does not apply to any volunteer firefighter who does not receive a salary, or where the salary the volunteer firefighter would otherwise receive is applied directly by the local agency toward the purchase of disability, life, health, or similar insurance coverage.

	COUNTY BOARD OF	EDUCATION /SCHOOL DISTRICTS
\$	FILING FEES	None
B	NOMINATION SIGNATURES	None
700	STATEMENT OF ECONOMIC INTEREST (FORM 700)	Required. Must be filed with City Clerk's Office by August 10, 2012. Either file a copy in Elections Office or have City Clerk fax a copy of the cover to Elections Office.
501	FPPC FILING	Form 501 must be filed before you solicit or receive any contributions or before you make any expenditure from personal funds on behalf of your candidacy (excluding candidate statement fees).
410	FPPC FILING	Form 410 must be filed if campaign contributions will total \$1000 or more in a calendar year. A candidate's personal funds used to pay a filing fee or candidate statement fee are not counted toward the \$1,000 threshold.
460	FPPC FILING	Form 460 must be filed if a candidate raised or spent, or will raise or spend \$1,000 or more during the calendar year. See FPPC section of this booklet.
470	FPPC FILING	Form 470 must be filed if a candidate does not anticipate spending or receiving more than \$1000 in a calendar year.
	DECLARATION OF CANDIDACY	Required. Must be filed with County Elections Office by August 10, 2012 (or by August 15, 2012 if an extension applies). You will take an Oath of Office; designate how your name is to appear on the ballot, and what ballot designation (occupation) you want to appear under your name on the ballot.
1 +\$	CANDIDATE STATEMENT	Optional. This is a 200 words or less statement you write describing your education and qualifications. It is printed in the sample ballot booklet. It must be filed before or at the time of filing your Declaration of Candidacy. Payment for statement is required at time of filing.
✓	QUALIFICATIONS TO RUN FOR THIS OFFICE	Registered voter and otherwise qualified to vote for the office you are seeking at the time your nomination papers are issued. To be a registered voter, you must be a U.S. citizen, at least 18 years of age, not in prison or on parole for the conviction of a felony, and not determined by a court of law to be mentally incompetent. (EC 201).
0	RESTRICTIONS ON CANDIDATES FOR SCHOOL BOARD	No person shall file nomination papers for more than one "school" district office, including a county board of education office, at the same election. (E.C. 10603(c)) Also, an "employee" of a school district may not be sworn into office as an elected or appointed member of that school district's governing board unless and until he or she resigns as an employee. If the employee does not resign, the employment will automatically terminate upon being sworn into office. (Education Code 35107(b)(1))

	COMMUNITY SERVICE	CE & CONSERVATION DISTRICTS
\$	FILING FEES	None
B	NOMINATION SIGNATURES	None
700	STATEMENT OF ECONOMIC INTEREST (FORM 700)	Required. Must be filed with City Clerk's Office by August 10, 2012. Either file a copy in Elections Office or have City Clerk fax a copy of the cover to Elections Office.
501	FPPC FILING	Form 501 must be filed before you solicit or receive any contributions or before you make any expenditure from personal funds on behalf of your candidacy (excluding candidate statement fees).
410	FPPC FILING	Form 410 must be filed if campaign contributions will total \$1000 or more in a calendar year. A candidate's personal funds used to pay a filing fee or candidate statement fee are not counted toward the \$1,000 threshold.
460	FPPC FILING	Form 460 must be filed if a candidate raised or spent, or will raise or spend \$1,000 or more during the calendar year. See FPPC section of this booklet.
470	FPPC FILING	Form 470 must be filed if a candidate does not anticipate spending or receiving more than \$1000 in a calendar year.
	DECLARATION OF CANDIDACY	Required. Must be filed with County Elections Office by August 10, 2012 (or by August 15, 2012 if an extension applies). You will take an Oath of Office; designate how your name is to appear on the ballot, and what ballot designation (occupation) you want to appear under your name on the ballot.
1 +\$	CANDIDATE STATEMENT	Optional. This is a 200 words or less statement you write describing your education and qualifications. It is printed in the sample ballot booklet. It must be filed before or at the time of filing your Declaration of Candidacy. Payment for statement is required at time of filing.
✓	QUALIFICATIONS TO RUN FOR THIS OFFICE	Registered voter and otherwise qualified to vote for the office you are seeking at the time your nomination papers are issued. To be a registered voter, you must be a U.S. citizen, at least 18 years of age, not in prison or on parole for the conviction of a felony, and not determined by a court of law to be mentally incompetent. (EC 201 & Government Code 61040(b))
0	RESTRICTIONS ON DISTRICT EMPLOYEES RUNNING FOR OFFICE	A member of the board of directors shall not be the general manager, the district treasurer, or any other compensated employee of the district, except for volunteer firefighters. (Government Code 61040(e)
0	RESTRICTIONS ON RUNNING FOR MORE THAN ONE OFFICE	A person shall not file nomination papers for more than one district office or term of office for the same district at the same election. (Elections Code 10510(B))

	ноз	SPITAL DISTRICT
\$	FILING FEES	None
B	NOMINATION SIGNATURES	None
700	STATEMENT OF ECONOMIC INTEREST (FORM 700)	Required. Must be filed with City Clerk's Office by August 10, 2012. Either file a copy in Elections Office or have City Clerk fax a copy of the cover to Elections Office.
501	FPPC FILING	Form 501 must be filed before you solicit or receive any contributions or before you make any expenditure from personal funds on behalf of your candidacy (excluding candidate statement fees).
410	FPPC FILING	Form 410 must be filed if campaign contributions will total \$1000 or more in a calendar year. A candidate's personal funds used to pay a filing fee or candidate statement fee are not counted toward the \$1,000 threshold.
460	FPPC FILING	Form 460 must be filed if a candidate raised or spent, or will raise or spend \$1,000 or more during the calendar year. See FPPC section of this booklet.
470	FPPC FILING	Form 470 must be filed if a candidate does not anticipate spending or receiving more than \$1000 in a calendar year.
	DECLARATION OF CANDIDACY	Required. Must be filed with County Elections Office by August 10, 2012 (or by August 15, 2012 if an extension applies). You will take an Oath of Office; designate how your name is to appear on the ballot, and what ballot designation (occupation) you want to appear under your name on the ballot.
≞+ \$	CANDIDATE STATEMENT	Optional. This is a 200 words or less statement you write describing your education and qualifications. It is printed in the sample ballot booklet. It must be filed before or at the time of filing your Declaration of Candidacy. Payment for statement is required at time of filing.
✓	QUALIFICATIONS TO RUN FOR THIS OFFICE	Registered voter and otherwise qualified to vote for the office you are seeking at the time your nomination papers are issued. To be a registered voter, you must be a U.S. citizen, at least 18 years of age, not in prison or on parole for the conviction of a felony, and not determined by a court of law to be mentally incompetent. (Elections Code 201 & H. & S.C. 13841)
0	RESTRICTIONS ON GOVERNMENT EMPLOYEES RUNNING FOR OFFICE	Candidates for a hospital board who possess ownership interest in, are directors, policymaking management employees, medical staff officers, or are on the board of directors for any "other hospital serving the same area" as that served by the district hospital in the district in which the office is sought. Any Candidate who elects to run for the office of member of the board of director of a district, and who owns stock in, or who works for any health care facility that does not serve the same area served by the district in which the office is sought, shall disclose on the ballot his or her occupation and place of employment. (CA H&SC 32110)
0	RESTRICTIONS ON RUNNING FOR MORE THAN ONE OFFICE	A person shall not file nomination papers for more than one district office or term of office for the same district at the same election. (Elections Code 10510(B))

	IRRIGATION DISTRICTS		
\$	FILING FEES	None	
A	NOMINATION SIGNATURES	None	
700	STATEMENT OF ECONOMIC INTEREST (FORM 700)	Required. Must be filed with City Clerk's Office by August 10, 2012. Either file a copy in Elections Office or have City Clerk fax a copy of the cover to Elections Office.	
501	FPPC FILING	Form 501 must be filed before you solicit or receive any contributions or before you make any expenditure from personal funds on behalf of your candidacy (excluding candidate statement fees).	
410	FPPC FILING	Form 410 must be filed if campaign contributions will total \$1000 or more in a calendar year. A candidate's personal funds used to pay a filing fee or candidate statement fee are not counted toward the \$1,000 threshold.	
460	FPPC FILING	Form 460 must be filed if a candidate raised or spent, or will raise or spend \$1,000 or more during the calendar year. See FPPC section of this booklet.	
470	FPPC FILING	Form 470 must be filed if a candidate does not anticipate spending or receiving more than \$1000 in a calendar year.	
	DECLARATION OF CANDIDACY	Required. Must be filed with County Elections Office by August 10, 2012 (or by August 15, 2012 if an extension applies). You will take an Oath of Office; designate how your name is to appear on the ballot, and what ballot designation (occupation) you want to appear under your name on the ballot.	
∄+\$	CANDIDATE STATEMENT	Optional. This is a 200 words or less statement you write describing your education and qualifications. It is printed in the sample ballot booklet. It must be filed before or at the time of filing your Declaration of Candidacy. Payment for statement is required at time of filing.	
√	QUALIFICATIONS TO RUN FOR THIS OFFICE	A member of the board of directors of an irrigation district must be a voter and a landowner of the district and a resident of the division that the director represents at the time of nomination or appointment and during the director's entire term. (California Water Code 21100 - SB 1939 passed in 2000). Exceptions: Pixley Irrigation and Hills Valley Irrigation Districts only require landownership in the "district", not residency in the district (Water Code 21100.2 & 21100.4).	
0	RESTRICTIONS ON GOVERNMENT EMPLOYEES RUNNING FOR OFFICE	An employee of a local agency (a city, county, district, municipal or public corporation, political subdivision, or other public agency of the state) may not be sworn into office as an elected or appointed member of the legislative body (board of supervisors, city council, governing body of a district, etc.) of that local agency unless he or she resign as an employee. If the employee does not resign, the employment shall automatically terminate upon his or her being sworn into office.2 (California Government Code 53227 & 53227.2)	
0	RESTRICTIONS ON RUNNING FOR MORE THAN ONE OFFICE	A person shall not file nomination papers for more than one district office or term of office for the same district at the same election. (Elections Code 10510(B))	

² This does not apply to any volunteer firefighter who does not receive a salary, or where the salary the volunteer firefighter would otherwise receive is applied directly by the local agency toward the purchase of disability, life, health, or similar insurance coverage.

	MEMORIAL DISTRICTS		
\$	FILING FEES	None	
D	NOMINATION SIGNATURES	None	
700	STATEMENT OF ECONOMIC INTEREST (FORM 700)	Required. Must be filed with City Clerk's Office by August 10, 2012. Either file a copy in Elections Office or have City Clerk fax a copy of the cover to Elections Office.	
501	FPPC FILING	Form 501 must be filed before you solicit or receive any contributions or before you make any expenditure from personal funds on behalf of your candidacy (excluding candidate statement fees).	
410	FPPC FILING	Form 410 must be filed if campaign contributions will total \$1000 or more in a calendar year. A candidate's personal funds used to pay a filing fee or candidate statement fee are not counted toward the \$1,000 threshold.	
460	FPPC FILING	Form 460 must be filed if a candidate raised or spent, or will raise or spend \$1,000 or more during the calendar year. See FPPC section of this booklet.	
470	FPPC FILING	Form 470 must be filed if a candidate does not anticipate spending or receiving more than \$1000 in a calendar year.	
	DECLARATION OF CANDIDACY	Required. Must be filed with County Elections Office by August 10, 2012 (or by August 15, 2012 if an extension applies). You will take an Oath of Office; designate how your name is to appear on the ballot, and what ballot designation (occupation) you want to appear under your name on the ballot.	
∄+\$	CANDIDATE STATEMENT	Optional. This is a 200 words or less statement you write describing your education and qualifications. It is printed in the sample ballot booklet. It must be filed before or at the time of filing your Declaration of Candidacy. Payment for statement is required at time of filing.	
✓	QUALIFICATIONS TO RUN FOR THIS OFFICE	Registered voter and otherwise qualified to vote for the office you are seeking at the time your nomination papers are issued. To be a registered voter, you must be a U.S. citizen, at least 18 years of age, not in prison or on parole for the conviction of a felony, and not determined by a court of law to be mentally incompetent. (Elections Code 201). A majority of the seats on the board (3) shall be designated for veterans (a person honorably discharged from the armed forces of the United States). All other seats can be filled by either non-veterans or veterans. (California Military & Veterans Code 1197 & 940).	
0	RESTRICTIONS ON GOVERNMENT EMPLOYEES RUNNING FOR OFFICE	An employee of a local agency (a city, county, district, municipal or public corporation, political subdivision, or other public agency of the state) may not be sworn into office as an elected or appointed member of the legislative body (board of supervisors, city council, governing body of a district, etc.) of that local agency unless he or she resign as an employee. If the employee does not resign, the employment shall automatically terminate upon his or her being sworn into office.3 (California Government Code 53227 & 53227.2)	
0	RESTRICTIONS ON RUNNING FOR MORE THAN ONE OFFICE	A person shall not file nomination papers for more than one district office or term of office for the same district at the same election. (Elections Code 10510(B))	

³ This does not apply to any volunteer firefighter who does not receive a salary, or where the salary the volunteer firefighter would otherwise receive is applied directly by the local agency toward the purchase of disability, life, health, or similar insurance coverage.

	PUBLIC UTILITY DISTRICTS		
\$	FILING FEES	None	
A	NOMINATION SIGNATURES	None	
700	STATEMENT OF ECONOMIC INTEREST (FORM 700)	Required. Must be filed with City Clerk's Office by August 10, 2012. Either file a copy in Elections Office or have City Clerk fax a copy of the cover to Elections Office.	
501	FPPC FILING	Form 501 must be filed before you solicit or receive any contributions or before you make any expenditure from personal funds on behalf of your candidacy (excluding candidate statement fees).	
410	FPPC FILING	Form 410 must be filed if campaign contributions will total \$1000 or more in a calendar year. A candidate's personal funds used to pay a filing fee or candidate statement fee are not counted toward the \$1,000 threshold.	
460	FPPC FILING	Form 460 must be filed if a candidate raised or spent, or will raise or spend \$1,000 or more during the calendar year. See FPPC section of this booklet.	
470	FPPC FILING	Form 470 must be filed if a candidate does not anticipate spending or receiving more than \$1000 in a calendar year.	
	DECLARATION OF CANDIDACY	Required. Must be filed with County Elections Office by August 10, 2012 (or by August 15, 2012 if an extension applies). You will take an Oath of Office; designate how your name is to appear on the ballot, and what ballot designation (occupation) you want to appear under your name on the ballot.	
∄+\$	CANDIDATE STATEMENT	Optional. This is a 200 words or less statement you write describing your education and qualifications. It is printed in the sample ballot booklet. It must be filed before or at the time of filing your Declaration of Candidacy. Payment for statement is required at time of filing.	
✓	QUALIFICATIONS TO RUN FOR THIS OFFICE	Registered voter and otherwise qualified to vote for the office you are seeking at the time your nomination papers are issued. To be a registered voter, you must be a U.S. citizen, at least 18 years of age, not in prison or on parole for the conviction of a felony, and not determined by a court of law to be mentally incompetent. (Elections Code 201)	
0	RESTRICTIONS ON GOVERNMENT EMPLOYEES RUNNING FOR OFFICE	An employee of a local agency (a city, county, district, municipal or public corporation, political subdivision, or other public agency of the state) may not be sworn into office as an elected or appointed member of the legislative body (board of supervisors, city council, governing body of a district, etc.) of that local agency unless he or she resign as an employee. If the employee does not resign, the employment shall automatically terminate upon his or her being sworn into office.4 (California Government Code 53227 & 53227.2)	
0	RESTRICTIONS ON RUNNING FOR MORE THAN ONE OFFICE	A person shall not file nomination papers for more than one district office or term of office for the same district at the same election. (Elections Code 10510(B))	

QUALIFICATIONS TO RUN FOR OFFICE

GENERAL QUALIFICATIONS

The California Elections Code requires all candidates for public office in California to be registered voters and otherwise qualified to vote for the office they are seeking at the time their nomination papers are issued. The constitutional requirements to be a registered voter are that a person must be a United States citizen, at least 18 years of age, not in prison or on parole for the conviction of a felony, and not determined by a court of law to be mentally incompetent.

ALL PARTISAN OFFICES

No declaration of candidacy for a partisan office or for membership on a county central committee shall be filed by a candidate unless: (1) at the time of presentation of the declaration and continuously for not less than three months immediately prior to that time, or for as long as he has been eligible to register to vote in the state, the candidate is shown by his affidavit of registration to be affiliated with the political party of the nomination of which he seeks; and (2) the candidate has not been registered as affiliated with a qualified political party other than that political party of the nomination of which he seeks, within 12 months immediately prior to the filing of the declaration. Elections Code 8001.

Note: California Constitution, Art. 2, § 6 (a) provides that all judicial, school, county and city offices shall be nonpartisan. A nonpartisan office is one for which no political party may nominate a candidate.

CANDIDACY FOR MORE THAN ONE OFFICE PROHIBITED

Partisan Offices

No person may file nomination papers for a party nomination and an independent nomination for the same office, or for more than one office at the same election. A candidate whose name has been on the ballot as a candidate of a party at the direct primary and who has been defeated for that party nomination is ineligible for nomination as an independent candidate. He or she is also ineligible to be a candidate named by a party central committee to fill a vacancy on the ballot for a general election. Elections Code 8003.

Exception: A person may be a candidate for a party county central committee position and for another public office at the same election. (Central Committee member has been determined by the Secretary of State's office to NOT be an "office" within the meaning of § 8003).

Non-Partisan Offices

A public officer who is appointed or elected to another public office and enters upon the duties of the second office, automatically vacates the first office **if the two are incompatible.**

Offices are incompatible, in the absence of statutes suggesting a contrary result, if there is any significant clash of duties between the offices, if the dual office holding would be improper for reasons of public policy, or if either officer exercises a supervisory, or removal power over the other. 58 Ops.Cal.Atty.Gen. 323, 324-325 (1975).

The County Elections Office is not allowed to give legal advice or interpret which offices are "incompatible". If you intend to file nomination papers for a second elected office, you should consult your own legal counsel or contact the Attorney General's office at (916) 324-5437 or visit their website, www.caag.state.ca.us. The State of California Attorney General's Office has issued many opinions of particular compatibility questions. Here are six examples of incompatible offices:

- The offices of city councilman and school district board member where the city and the school district have territory in common;
- Fire chief of a county fire protection district and member of the board of supervisors of the same county;
- High school district trustee and trustee of an elementary school district which is completely within the geographic boundaries of the high school district;
- Water district director and a city council member;
- Water district director and a school district trustee having territory in common;
- Deputy Sheriff and County Supervisor.

PROOF OF QUALIFICATIONS REQUIRED FOR SOME OFFICES

For offices specified in the following pages, no person shall be considered a legally qualified candidate unless that person has filed all appropriate papers accompanied by documentation, including, but not necessarily limited to, **certificates**, **declarations under penalty of perjury**, **diplomas**, **or official correspondence**, sufficient to establish, in the determination of the official with whom the declaration or statement is filed, that the person meets each qualification established for service in that office. Elections Code 13.5(a)(1)

RESTRICTIONS ON GOVERNMENT EMPLOYEES RUNNING FOR OFFICE

An employee of a local agency (a city, county, district, municipal or public corporation, political subdivision, or other public agency of the state) may not be sworn into office as an elected or appointed member of the legislative body (board of supervisors, city council, governing body of a district, etc.) of that local agency unless he or she resign as an employee. If the employee does not resign, the employment shall automatically terminate upon his or her being sworn into office. This does not apply to any volunteer firefighter who does not receive a salary. (Government Code 53227 & 53227.2)

FAMILY MEMBER OF CANDIDATE SERVING AS A POLLWORKER

Neither a candidate nor members of a candidate's immediate family are eligible to serve as poll worker/precinct officers at any polling place which has ballots on which the candidate's name appears.

FILING FEES

The Election Official cannot issue the Nomination Petition and/or Declaration of Candidacy until the filing fees are paid, or signatures in lieu of filing fees are submitted. Elections Code 8105 & 8106(b)(3)

Those fees which must be deposited with the Secretary of State will be accepted by the County Elections Official when the papers are issued for later transmittal to the Secretary of State. Elections Code 8105

WHEN FILING FEE IS DUE

The candidate must pay the filing fee at the time of obtaining the Nomination Forms (either the Nomination Petitions or the Declaration of Candidacy).

HOW FILING FEES CAN BE PAID

Filing fees may be paid by direct payment (check or money order only) or by obtaining voter "signatures in lieu of filing fee" during the specified Petition in Lieu circulation period. Only forms issued by the Elections Official may be used. A combination of signatures-in-lieu and direct payment may also be used.

Checks are acceptable and should be made payable to Tulare County Registrar of Voters. Cash cannot be accepted for the payment of a filing fee. Government Code 84300(b)

PROVISIONAL CREDIT IS GIVEN FOR SIGNATURES WHEN FILING FEE IS DUE

Signatures in lieu may be filed before or at the time the filing fee is due. Candidates <u>must</u> file all signatures in lieu not later than <u>15 days prior to the close</u> of the Nomination Period. "Provisional credit" is initially given for <u>all</u> the signatures filed. Actual credit will be determined <u>after</u> signatures are checked by Election Officials at which point supplemental filing fee or supplemental signatures may be due to make up the difference.

SUPPLEMENTAL FILING FEE DUE AFTER SIGNATURES ARE VERIFIED

Within 10 days of receipt, the Elections Official must verify the signatures and notify the candidate of the difference between the number of sufficient (good) signatures and the number of signatures for which they were given provisional credit. The candidate must pay the monetary difference in either direct payment or by filing additional signatures in lieu before the end of the nomination period. Failure to pay the remaining fee or file sufficient supplemental signatures in lieu will result in the candidate being disqualified.

All filing fees received by the Secretary of State and County Elections
Officials are nonrefundable.

PETITION IN LIEU OF FILING FEE

A candidate may submit a petition containing signatures of registered voters in lieu of paying the filing fee in order to run for office. The signatures submitted may cover all, or a prorated portion of, the filing fee.

ISSUANCE OF MASTER FORM - DUTIES OF ELECTION OFFICIAL

The Election Official is required to provide Petition in Lieu of Filing Fee forms to the candidate. Rather than providing the candidate with a number of forms sufficient to gather the requisite number of signatures, the Election Official may provide a master form which may be duplicated by the candidate at the candidate's expense. The candidate may also request a master form. Elections Code § 8106 (b)

QUALIFICATIONS OF PETITION IN LIEU SIGNERS

Each signer of a Petition in Lieu of Filing Fee must be a registered voter in the county and district or political subdivision in which the candidate is voted on. Elections Code 8068 & 8106(b)(1)

For partisan offices, Petition in Lieu signers must also be registered with the same party as the candidate for whom the petition is being circulated. The exception is that a decline-to-state (a.k.a. Non-Partisan) registrant may sign the petition of any partisan candidate whose party, at the time of submission of the petitions for verification, has notified the Secretary of State that it has adopted a rule allowing such registrants to vote their party's ballot at the ensuing primary election. Elections Code 8068, 8106(a)(6) & 2151

No signer shall have his or her name signed to any other Petition in Lieu of Filing Fee for any other candidate for the same office. If there are several places to be filled in the same office, the signer may sign as many Petition in Lieu of Filing Fees as there are places to be filled. Elections Code 8069 & 8106(b)(2)

Each signer of a Petition in Lieu of Filing Fee must do the following in the presence of the circulator:

- (1) sign his or her signature;
- (2) print his or her name, residence address, city and state.

QUALIFICATIONS AND RESPONSIBILITIES OF PETITION CIRCULATORS

Circulators of In Lieu Petitions must be registered voters of the district in which the candidate seeks election.

Circulator's Affidavit:

- (1) The circulator shall read the circulator's affidavit prior to obtaining signatures.
- (2) After obtaining signatures on a Petition in Lieu of Filing Fee, the circulator must complete the circulator's affidavit.
- (3) Each petition section must contain an original affidavit executed by the circulator.

PETITION IN LIEU SIGNATURES COUNTING TOWARD NOMINATION SIGNATURES

If the Petition in Lieu of Filing Fee contains the requisite number of valid signatures required for the Nomination Petition, the candidate is not required to circulate and file a Nomination Petition, but may request the County Elections Official to accept the Petition in Lieu of Filing Fee instead of filing Nomination Signatures.

If the Petition in Lieu of Filing Fee does not contain the requisite number of valid signatures required for the Nomination Petition, the candidate may still circulate and file a Nomination Petition to be signed by qualified registered voters during the nomination period. The candidate may request the County Elections Official to apply the number of valid signatures on the Petition in Lieu of Filing Fee toward, and combined with, the valid number of signatures on the Nomination Petition to satisfy the signature requirement for the office. Elections Code 8106

FILING OF SIGNATURE IN LIEU OF FILING FEE PETITION

The Petition in Lieu of Filing Fee must be submitted to the Elections Official of the county in which the signers reside and are voters. Elections Code 8063 & 8106(b)(4)

The Elections Official will issue a receipt for all petitions filed and the candidate will be notified of the number of signatures which are determined to be good or "sufficient".

Though the Elections Official for each county will keep a log of the number of sufficient signatures for each candidate, the candidates themselves are responsible for making sure they are credited for the correct amount of signatures especially if petitions were filed in more than one county.

REGISTERING VOTERS WHILE CIRCULATING PETITION

Candidates may register voters while circulating a Petition in Lieu of Filing Fee. Voter registration cards may be obtained from any County Elections Official. After the voter completes the registration card, the candidate or circulator may collect and turn the card in to the Elections Official. However when turning in registration cards for voters who sign a petition, the candidate should let the Elections Official know that the cards go with the petition. Any circulator or person who takes back a completed registration card form to turn in for a voter must fill out the receipt stub at the bottom of the form and give it to the voter.

ALL CANDIDATES MUST FILE A DECLARATION OF CANDIDACY, DESPITE FULFILLING NOMINATION NEEDS WITH PETITION IN LIEU

The Nomination Petition is only one of the many documents required for candidacy. Candidates are not to assume that because a sufficient Petition in Lieu of Filing Fee was filed, which also fulfilled the nomination petition signature requirement, that all requirements for candidacy have been completed. Candidates should check with the responsible Elections Official to determine whether all election requirements have been fulfilled.

NOMINATION PETITION

The Nomination Petitions are not necessary if sufficient nomination signatures were already submitted on a Petition in Lieu of Filing Fee Petition. If the filed Petition in Lieu documents do not contain the requisite number of valid signatures to be counted toward the nomination signature requirement, the candidate shall file a nomination petition in order to obtain the requisite number of valid signatures required to be filed. Elections Code 8061

It is suggested that prospective candidates obtain the necessary forms from the Elections Official as soon as possible on or after the first day to circulate and file, and that the papers be filed as soon as completed so that any irregularities may be corrected before the last filing date. If the papers are found "Not Sufficient", no additions or corrections can be made after 5:00 p.m. on the last day to file.

QUALIFICATIONS OF NOMINATION PAPER SIGNERS

Each signer must be currently registered in the candidate's district (and party if a partisan office) and at the correct address. Elections Code 8068 & 8081

Note for Partisan Offices: Voters who have declined to state an affiliation to a political party (Non-Partisan or Decline to State voters) may NOT sign nomination petitions for partisan office candidates despite the fact that they may be able to vote for them and sign their petition in lieu forms in the case where the party formally authorizes Declined to State voters to vote the ballot of that political party. Elections Code 2151 & SOS CCROV Memo #01067 dated 4-13-01

Each signer must sign his or her own name and residence address (post office boxes and ditto marks are not accepted). Elections Code 100. A person who is unable to personally affix the required information may request another person to print the voter's name and place of residence in the appropriate spaces of the petition, but the voter shall personally affix his or her mark or signature which shall be witnessed by one person by subscribing his or her name thereon. Elections Code 100.5

Each signer of a nomination paper can sign only as many nomination papers as there are places to be filled for that office. Elections Code 8069

No more signatures shall be secured for any candidate than the maximum nor less than the minimum required for the office. See "Filing Fees & Signatures Required" to see the number of nomination signatures required for each office. Elections Code 8062

CIRCULATORS OF NOMINATION PAPERS

- Candidates may circulate signatures him/herself or may appoint circulators to gather signatures on Nomination Papers. Elections Code 106 & 8065
- 2. The circulator shall be a voter in the district or political subdivision in which the candidate is to be voted on and shall serve only in that district or political subdivision. Elections Code 8066.
- 3. The circulator may serve only within the county in which he/she resides. Elections Code 8066.
- 4. Only one person may circulate a petition section. Whoever circulates the petition must complete the affidavit of circulator certifying all signatures were made in their presence. Elections Code 104.

Confidentiality

Once filed, nomination petitions can be viewed, but not photocopied. Elections Code 17100(c)

DECLARATION OF CANDIDACY

(for Primary & General Elections)

A sufficient Declaration of Candidacy must be filed before 5:00 p.m. on the close of the Nomination Period for the candidate's name to appear on the ballot. Elections Code 13 & 8020

Candidate Must Sign the Declaration of Candidacy

The Candidate must sign the Declaration of Candidacy in two places:

- The Affidavit of Nominee
- The Oath of Allegiance. The Oath must be signed before a Deputy Elections Official, a
 notary, the city clerk (for city offices), the district secretary (in cases of an office in a special
 district such as memorial or irrigation districts), or the superintendent of schools (in cases
 of candidates for school board).

Candidate Must Print His or Her Name as it is to Appear on Ballot

No title or degree can be used on the same line as the candidate's name. Elections Code 13106

The candidate's name will be printed on the ballot exactly as it appears on the Declaration of Candidacy. Nicknames of candidates are permitted on the ballot provided the candidate has declared his or her candidacy or has accepted the nomination under that name. Nicknames should not indicate or allude to an occupation or a title, but should be limited to derivatives of the candidate's name.

If a candidate changes his or her name within one year of any election, the new name shall not appear upon the ballot unless the change was made by marriage or decree of court of competent jurisdiction. Elections Code 13104

If there are two candidates with the same or similar name who have filed for the same office, the candidates may, at the time of filing their nomination papers, or within five days after the time for filing nomination papers has expired, file with the County Elections Official a statement asking that a "number" of their choice be placed next to their name on the ballot as a distinguishing mark. If both candidates choose the same number, the first candidate to file the statement will receive their choice, the other candidate will have to select a new number. Elections Code 13118

Candidate May Indicate a Ballot Designation

At the option of the candidate, a designation may appear under the candidate's name on the ballot. Designations are subject to the limitations of Elections Code 13107 and the California Code of Regulations 20710 et. seq. See section on Ballot Designations.

Candidate Must Indicate if He or She Will File a Candidate Statement

A candidate must indicate if he/she chooses to file a statement of qualifications, known as a Candidate Statement. Candidate Statements are printed and mailed to the voters in the sample ballot booklets and can be found in the voter information pamphlet section. See Candidate Statement portion of this Guide.

Random Alpha Sequence of Names on the Ballot

After the close of the extended nomination period, the Secretary of State will conduct the randomized alphabet drawing. This process is a random drawing of the letters of the alphabet, which will be used to determine the primary placement of candidate names on the ballot for <u>all</u> offices. Elections Code 13111 & 13112 This order remains the same throughout the district. Elections Code 13111

For State Assembly or State Senate offices where the district includes more than one county, the County Elections Official in each county, instead of the Secretary of State, shall conduct a separate drawing of the letters of the alphabet called a county randomized alphabet which will apply to these offices only. Elections Code 13111(i)

Rotation of Candidates' Names On Ballot

- STATEWIDE, U.S. REPRESENTATIVE CANDIDATES: Candidates for statewide office shall
 rotate by Assembly Districts. Rotated names will appear in the random alpha order in the
 lowest numbered Assembly District in which the name appears; thereafter for each succeeding
 Assembly District, the name appearing first in the last preceding Assembly District shall be
 placed last, the order of the other names remaining unchanged. Elections Code 13111(c) & (d)
- COUNTY-WIDE OFFICES THAT ONLY APPEAR IN TULARE COUNTY: Candidates for county-wide offices (e.g. District Attorney, Sheriff-Coroner, etc.) shall rotate by County Supervisorial District. Rotated names will appear in the random alpha order in the lowest numbered Supervisorial District in which the office appears; therefore, for each succeeding Supervisorial District, the name appearing first in the last preceding Supervisorial District shall be placed last, the order of the other names remaining unchanged. Elections Code 13111(g)
- ALL OTHER OFFICES DO NOT ROTATE: The order of candidate's names for all other offices will not change. Elections Code 13111

EXTENSION OF NOMINATION PERIOD

An extension of the Nomination Period applies if the incumbent does not file by 5:00 pm on the last day of the nomination period (88 days before the election). Incumbents cannot file during the extension, but any other qualified candidate may file.

The extension of the nomination period does not apply to the following:

- Vacant seats
- Seats in which the incumbent cannot file due to term limits
- Federal Offices such as U.S. Senate or U.S. Representative in Congress
- County Central Committees

NOMINATION PAPERS

STATEWIDE OFFICES - Nomination papers for a <u>statewide</u> office for which the candidate is to be nominated shall be signed by voters of the state equal to but not less in number than 1% of the entire number of registered voters of the state at the time of the close of registration prior to the preceding General Election.

NON-STATEWIDE OFFICES - Nomination papers for an office, <u>other than statewide</u>, shall be signed by at least 3% of the entire number of registered voters in the district at the time of the close of registration prior to the preceding General Election. Ask the Elections Official for the number of signatures needed.

BALLOT DESIGNATIONS

(occupational designation appearing under candidate's name on ballot)

The candidate may request a ballot designation appear under his/her name on the ballot, but are not required to and may leave the space for such designation blank. In order to notify the Elections Official of the candidate's intention if no occupation is desired on the ballot under his/her name, the word "none" must be written on the application in the appropriate space. "None" will not appear on the ballot, the candidate must initial the appropriate box on the Declaration of Candidacy.

A candidate who wishes to have a ballot designation appear under his/her name on the ballot may choose <u>ONLY ONE</u> of the following:

Office Title	
Words designating the office may be used if the candidate at the time of filing nomination papers holds an elective office (federal, state, county, city or district) to which he/she was elected by a vote of the people.	Examples: Representative in Congress, 19th District Member of the Board of Supervisors
Incumbent	
The word "Incumbent" may be used if the candidate is a candidate for the <u>same office</u> which he or she holds at the time of filing nomination papers, and was elected to that office by a vote of the people, or appointed as a nominated candidate, in lieu of an election. Note: Judicial candidates may use the word "Incumbent" whether they were elected or appointed to the position.	Example: Incumbent
Appointed Incumbent	
The words "Appointed Incumbent" may be used if the candidate holds an office by appointment, and is filing as a candidate for election to the <u>same office</u> . An appointed officeholder may also use the word "Appointed" and the title of the office if the candidate is filing for election to the <u>same office</u> or to <u>some other office</u> .	Examples: Appointed Incumbent Appointed Governing Board Member Appointed City Council member
Principal Occupation, Vocation, or Professio	on in 3 Words or Less
The candidate may use a generic form of their principal profession, vocation, or occupation in no more than three words. Note: California geographical names will be considered one word. See following for RESTRICTIONS ON OCCUPATION DESIGNATIONS.	Examples of acceptable designations: farmer, school teacher, small business owner, legislator Examples of acceptable designations denoting a vocation: housewife, homemaker, parent, mother, father Examples of unacceptable designations: Sunkist Farmer, Divisadero School teacher, Owner of McDonald's

NO MISLEADING DESIGNATIONS: The designation must not mislead the voter. No acronyms.	Example: You cannot use "teacher" if you only volunteer teaching Sunday School at church and are not a credentialed teacher.
NO STATUSES: The designation must be the candidate's principal occupation or vocation and cannot be a status.	Examples of unacceptable designations: Activist, taxpayer, patriot, concerned citizen, husband, wife, or veteran
NO EVALUATIONS: The designation must not suggest an evaluation of a candidate.	Examples of unacceptable designations: outstanding, leading, expert, virtuous, popular, or eminent
NO ABBREVIATION OF THE WORD "RETIRED": No abbreviations of the word "retired" may be used and "retired" may not be placed following any word or words it modifies.	Example of acceptable designation: Retired Police Officer Examples of unacceptable designations: Ret. Police Officer Police Officer, Retired
NO PREFIXES: No prefix which indicates prior status may be used, except for the word "retired" (see above).	Examples of unacceptable designations: Former Surgeon Ex-School Principal
NO POLITICAL PARTY: The name of a political party may not be used, whether or not it has been qualified for the ballot. Note: Central Committee candidates are the exception to this rule.	Examples of unacceptable designations: Republican Legislator Democratic Congressman
NO UNLAWFUL ACTIVITIES: No references related to any activity which is prohibited by law may be used.	Example of unacceptable designations: drug dealer
NO RACIAL, RELIGIOUS, OR ETHNIC GROUP: No words may be used that refer to a racial, religious or ethnic group.	Examples of acceptable designation: Priest Example of unacceptable designation: Catholic Priest

(Elections Code § 13107 & Cal Regulation 20710 et seq.)

Notice of Unacceptable Designation

If an Election Official finds an occupational designation to be in violation of the above restrictions, the candidate will be notified by certified mail with a return receipt requested.

The candidate must come to the Elections Office and provide an alternative designation within three days from the date of receipt of the notice. If he/she fails to provide an alternative designation within this time, the candidate's name will appear on the ballot without a designation.

Ballot Designation Worksheet

In case your ballot designation is questioned or determined to be unacceptable, a Ballot Designation Worksheet is required to be filed whenever a ballot designation is indicated on the Declaration of Candidacy. The Ballot Designation Worksheet is due at the same time that the candidate files the Declaration of Candidacy. The worksheet may include information such as proposed alternate ballot designations ranked in order of the candidate's preference in case the original is unacceptable, a statement identifying the factual basis upon which the candidate claims the proposed ballot designation(s) especially if somewhat vague or potentially misleading, and in general, proof or justification of the designation the candidate has selected. Elections Code 13107.3 and Cal. Code of Reg. § 20711.

CANDIDATE STATEMENT RULES

Length

- Non-Partisan Local Office no more than 200 WORDS.
- Word count standards shall be pursuant to Elections Code § 9. Telephone numbers and web site addresses shall count as one word each.

Article I. Format

All statements must be submitted on, or attached to, the form provided by the County Election Official. Elections Code § 13307 requires Candidate Statements have UNIFORMITY IN APPEARANCE. In addition, there are page layout and spacing restrictions which require candidate statements to adhere to the following rules.

ANY CANDIDATE STATEMENT WHICH DOES NOT CONFORM TO THE RULES BELOW WILL BE CORRECTED BY THE ELECTIONS OFFICIAL.

- Statements must be typed in UPPER & LOWER CASE.
- No BOLD, UNDERLINES, or ITALICS may be used.
- Statements must be in BLOCK PARAGRAPH FORM.
- NO BULLETS, STARS or ASTERISKS are allowed.
- TABLES or LISTS of items or phrases should NOT be vertical or indented, but must be strung together in paragraph format.

Content

Statement shall not, in any way, make reference to other candidates for office or to another candidate's qualifications, character or activities. Moreover, no statement shall contain any demonstrably false, slanderous or libelous statements, nor any obscene or profane language, statements or insinuations.

Statements shall be written in the first person (i.e. "I am running..." **not** "She is running..." or "Jane Doe is running...") and shall be limited to a recitation of the candidate's own personal background and qualifications.

The statement shall not include the party affiliation of the candidate, nor membership or activity in partisan political organizations. Elections Code 13307(a)(1).

Each statement shall be accompanied by a declaration executed under penalty of perjury declaring that the information contained therein is true and correct.

Order of Statements in Sample Ballot Booklet

Statements for the same office will be printed in the voter information pamphlet portion of the Sample Ballot in the order determined by the random alphabet drawn pursuant to Elections Code § 13112 or 13111(i), as applicable. Rotation (as provided in § 13111) shall not apply to the order in which statements are printed.

Translations into Other Languages

The statements will automatically be printed in languages required by the federal Voting Rights Act. In Tulare County, the County Elections Official will arrange for all statements to be translated, printed and

mailed in Spanish as well as English. Translations will be provided by the Election Official, not the candidate. Elections Code 13307(3b).

Mailing Sample Ballot Booklets

The Elections Office shall send to each registered voter, typically inside the sample ballot booklet, the candidate statements of each candidate. (Elections Code 13307). Sample Ballots will be mailed not less than 21 days before the election to each voter who is registered at least 29 days prior to the election. (Elections Code 13303). Please take note, voters in mailed ballot precincts are sent an official ballot as soon as they are available, starting at 29 days before the election. This may be before all Sample Ballots have been mailed. (Elections Code 3005). Additionally, the Elections Office is not legally required to mail Sample Ballots or candidate statements to voters who register less than 54 days before the election. (Elections Code 13306).

Candidate Statement Filing Information

The Candidate Statement shall be filed with the County Elections Official of the county of residence at the time the nomination papers are filed. (Elections Code 13307(a)(2)). If the statement is for an election in which nomination papers are not required to be filed, then the statements must be filed no later than the 88th day before the election.

Public Examination Period

Once filed the Candidate Statements shall remain confidential until the expiration of the filing deadline for nomination papers for such office for the election (typically at 5:00p.m. on the 88th day prior to the election.) Elections Code 13311.

Candidate Statements shall be on public display and, as such, subject to examination and challenge by any voter of the jurisdiction, pursuant to Elections Code § 13313, for a period of 10 calendar days following the close of filing for each such office.

Changing or Withdrawing a Candidate Statement

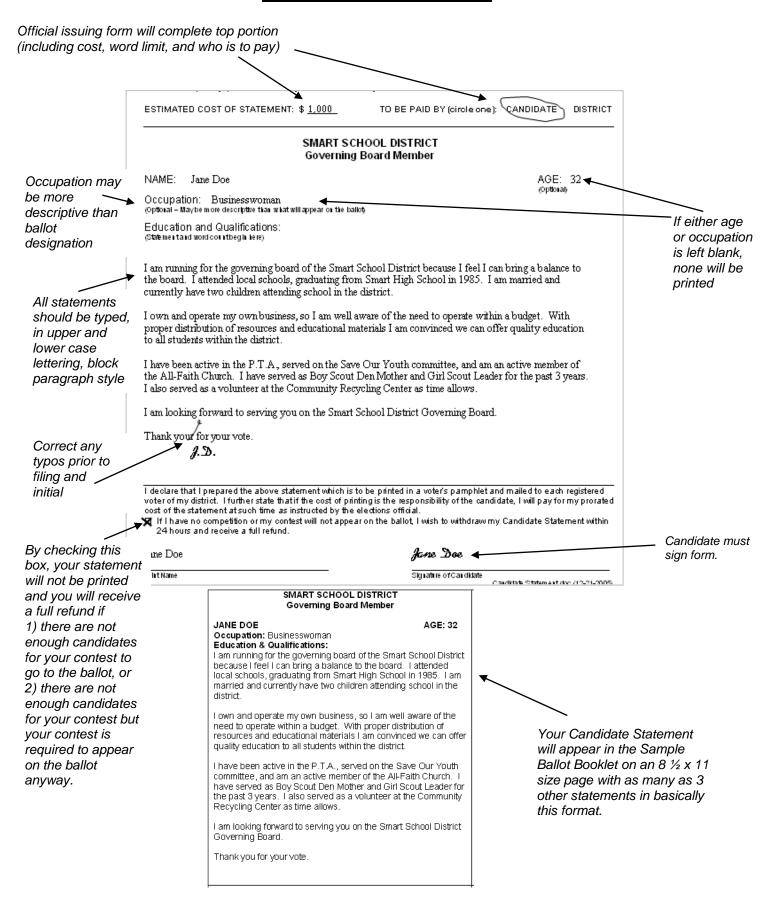
A Candidate Statement may be withdrawn, but shall not be changed, at any time up to 5:00 p.m., the next working day following the filing deadline for nomination papers for such office; except as specifically required by the Elections Official, as provided above. Once withdrawn, a new statement may not be filed. Elections Code 13307(a)(3).

Cost of Candidate Statements

The cost of each statement is estimated by the county Elections Official. Payment is due upon filing the nomination papers. The estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the Election Official is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund of any excess paid depending on the final actual cost. Elections Code 13307(c).

If a candidate alleges to be indigent and unable to pay in advance the requisite fee for submitting a candidate statement, the candidate shall submit an Affidavit of Financial Worth (form available from the Elections Office) and a copy of their last federal income tax report (or a signed release form) to be used by the district in determining whether or not he or she is eligible to submit a candidate statement without payment of the fee in advance. Elections Code 13309.

Candidate Statement Example



ESTIMATED COST FOR CANDIDATE STATEMENT

for the June 05, 2012 Primary Election and November 6, 2012 General Election

CONTEST	COST
U.S. Representative in Congress, 21 st	\$900
U.S. Representative in Congress, 22 nd	\$6,800
U.S. Representative in Congress, 23 rd	\$2,600
Assembly 23 rd District	\$800
Assembly 26 th District	\$7,500
City of Dinuba	\$350
City of Exeter	\$470
City of Farmersville	\$350
City of Lindsay	\$350
City of Tulare	\$1,550
City of Woodlake	\$350

WRITE-IN CANDIDATES

Filing as a Write-In Candidate

Every person who declares to be a write-in candidate shall file:

- (1) A Declaration of Candidacy for Write-In Candidates provided by the Elections Official.
- (2) The required number of signatures on the Nomination Papers.

The Declaration of Candidacy for Write-In Candidates and nomination papers shall be available on the 57th day prior to the election and shall be filed with the Elections Official no later than 14 days before the election. (Elections Code 8601).

Signers of nomination papers for write-in candidates shall be voters in the district or political subdivision in which the candidate is to be voted on. (Elections Code 8603).

No name written upon a ballot by the voter shall be counted for an office or nomination unless the candidate whose name has been written on the ballot has complied with the above requirements. (Elections Code 15341).

There is no filing fee for a write-in candidate. (Elections Code 8604).

Tallying of Write-In Votes

Write-in votes will only be partially processed on election night. There will be **no reporting of write-in vote results on election evening**, because write-in votes must be hand tallied, the counting of write-in votes is handled as part of the official canvass.

Reporting Votes for Write-In Candidates on Election Night

Final results for "qualified" write-in candidates will not be reported on election night. Instead, the election night report will show a total count of votes cast for ALL write-in candidates (whether qualified or not). The votes for qualified write-in candidates are hand-tallied and reported in the Official After Canvass Report (usually days after the election).

Other Items of Interest

The California Administrative Code, Title II, Division VII, § 20100-20105, specifies the requirements for the counting of write-in votes (e.g. misspelled or incomplete name, etc.). Rather than enumerating the requirements herein, a copy of the provisions will be provided, upon request, to qualified write-in candidates and other interested parties.

The name of a write-in candidate shall be written by hand upon a ballot. The use of pressure-sensitive stickers or methods other than handwriting to indicate the name of the write-in candidate are not valid, and a name indicated by any such method shall not be counted. (Elections Code 15342).

In order to vote for a write-in candidate when voting on a touchscreen unit, the voter presses the oval next to the write-in line, an image of a keyboard appears on the screen and the voter types in the name of the write-in candidate.

CAMPAIGN FINANCIAL STATEMENTS (FPPC)

Fair Political Practices Commission (FPPC)

428 J Street, Suite 620 Sacramento, CA 95814 Technical Assistance: (866) ASK-FPPC (275-3772) Fax: (916) 322-3711 www.fppc.ca.gov

Secretary of State Political Reform Commission

P.O. Box 1467 1500 - 11th Street, Room 495 Sacramento, CA 95814 Tel: (916) 653-6224 Fax: (916) 653-5045 www.sos.ca.gov

Federal Elections Commission (FEC)

(800) 424-9530

Tulare County Registrar of Voters

5951 South Mooney Blvd Visalia, CA 93277 Telephone (ask for Lynnda): (559) 624-7300 Fax: (559) 737-4498 www.tularecoelections.org

E-mail Lynnda: lbboswell@co.tulare.ca.us



FINANCIAL STATEMENT FILING SCHEDULE

for

LOCAL CANDIDATES

November 6, 2012 General Election

Fair Political Practices Commission
Candidates for Local Office
Committees Primarily Formed to Support/Oppose Local Candidates
Committees Primarily Formed to Support/Oppose Local Measures
Being Voted on November 6, 2012

Deadline	Period	Form	Notes
Apr 30, 2012 Quarterly	1/1/12 – 3/31/12	<u>460</u>	 Ballot Measure Committees formed during this period must file this report. Candidate committees and committees primarily formed to support/oppose candidates are not required to file this report.
July 31, 2012 Semi-Annual	thru – 6/30/12	<u>460</u> <u>470</u>	 All committees must file Form 460. Incumbents and candidates who filed candidacy papers on or before June 30, and who do not have open committees must file Form 470. (See Form 470 bullet below.)
Oct 5, 2012 Pre-Election	7/1/12 – 9/30/12	<u>460</u> <u>470</u>	 All committees must file Form 460. Incumbents and candidates who are listed on the ballot and who do not have open committees must file Form 470. This report is not required if a Form 470 was filed by July 31.
Oct 25, 2012 Pre-Election	10/1/12 – 10/20/12	<u>460</u>	 All committees must file this report. File personal delivery or guaranteed overnight service.
Within 24 Hours 16-Day Reports	10/21/12 – 11/5/12	<u>496</u> <u>497</u>	 496: File if independent expenditures of \$1,000 or more are made. Candidates and primarily formed ballot measure committees: Do not file for expenditures made on your own committee's behalf. 497: File if a contribution of \$1,000 or more is received. 497: File if a contribution of \$1,000 or more is made to another candidate or another measure being voted upon November 6. Deadlines: File within 24 hours except the deadline for a Form 497 reporting a contribution received on October 21 is October 22, and the deadline for a Form 497 due October 27 or 28, is extended to October 29. The recipient of a non-monetary contribution during this period must file a Form 497 report within 48 hours from the time the contribution is received. File personal delivery, guaranteed overnight service, or fax.
Jan 31, 2013 Semi-Annual	10/21/12 – 12/31/12	<u>460</u>	 All committees must file this report unless the committee filed a termination Form 410 and Form 460 before December 31.

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FPPC Toll-Free Advice Line 1-866-ASK FPPC

2012 002 (Rev 1) 11-6 Loc Cand & Meas 08/11

Fair Political Practices Commission

Additional Election Reports

Depending on committee activity, one or all of the following reports may also be required:

- 465 Supplemental Independent Expenditure Report: Committees that make independent expenditures of \$1,000 or more file this report. Candidates see prohibition below
- 511 Paid Spokesperson Report: File within 10 days of making an expenditure totaling \$5,000 or more to an individual to appear in an advertisement to support or oppose a ballot measure.
- Judges/ Unpaid Officeholders: Elected officers whose salaries are less than \$200 per month and judges who are not listed on a ballot are not required to
 file the semi-annual statement due July 31 if no contributions were received or expenditures made from January 1 through June 30.
- Primarily Formed Ballot Measure Committees: Prior to the semi-annual period in which the measure(s) supported or opposed is being voted upon, committees must file quarterly campaign statements in addition to semi-annual statements. Following the election, quarterly statements may also be required.
- Period Covered: The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- Method of Delivery: All paper filings are to be filed by personal delivery or first class mail unless otherwise noted.
- Filing Deadlines: Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to Form 497 due November 3 or November 4, 2012, or any Form 496 report. Such reports must be filed within 24 hours regardless of the day of the week. Late statements are subject to a \$10 per day late fine.
- Prohibition on Candidate Independent Expenditures: A controlled committee may not make independent expenditures to support or oppose candidates
 and may not contribute to another committee for the purpose of making independent expenditures to support or oppose other candidates.
- Form 470: Incumbents and candidates who do not have a committee or do not raise/spend \$1,000 in 2012 may file Form 470. This form is filed only once during a calendar year. If, later during the calendar year, a campaign committee must be opened, a Form 470 Supplement and the Form 460 must be filed.
- Candidates: After an election, reporting requirements will depend on whether the candidate is successful and whether a campaign committee is maintained.
- Local jurisdictions may impose contribution limits and additional filing requirements.
- All statements are public documents.
- For important information, refer to www.fppc.ca.gov and click on the Candidates and Committees section. Candidates use Campaign Manual 2, and ballot measure committees use Campaign Disclosure Manual 3 or contact the FPPC for specific information.

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FPPC Toll-Free Advice Line 1-866-ASK FPPC

2012 002 (Rev 1) 11-6 Loc Cand & Meas 08/11

Additional Notes:

- Candidates are not required to file this report, only ballot measure committees.
- The July 31 deadline falls on Saturday, so the deadline is extended to the next business day.
- **Period Covered**: The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- Local jurisdictions may impose contribution limits and additional filing requirements.
- **Primarily Formed Ballot Measure Committees:** Prior to the semi-annual period in which the measure(s) supported or opposed is being voted on, committees must file quarterly campaign statements in addition to semi-annual statements. Following the election, quarterly statements may also be required.
- Candidates: After an election, reporting requirements will continue until the committee terminates.
- Late Statements: Except for deadlines that fall on a Saturday, Sunday or an official state holiday, filing deadlines may not be
 extended. Late statements are subject to a \$10 per day late fine.
- All statements are public documents. Paper reports may be sent by first class mail unless otherwise noted.

FINANCIAL STATEMENT FILING SCHEDULE for

STATE CANDIDATES

November 6, 2012 General Election

Fair Political Practices Commission Filing Schedule for State Candidate Controlled Committees Committees Primarily Formed to Support/Oppose Candidates for State Office Listed on the November 6, 2012 Ballot

Deadline	Period	Form	Notes
Within 10 Business Days \$5,000 Report	thru – 8/7/12 and 11/7/12 – 12/31/12	497	 E-Filers only: Candidates file if contributions totaling \$5,000 or more are received from a single source outside the 90-day election cycle. Not required for committees primarily formed to support or oppose state candidates.
Jul 31, 2012 Semi-Annual	5/20/12 – 6/30/12	460	All committees must file this report.
Within 24 Hours 90-Day Election Cycle Report	8/8/12 – 11/6/12	496 497	 E-Filers only: 496: File if independent expenditures totaling \$1,000 or more are <i>made</i> during the period. Candidates see prohibition bullet below. 497: Candidates file if contributions totaling \$1,000 or more are <i>received</i> from a single source during the period. Not required for committees primarily formed to support or oppose state candidates.
Oct 5, 2012 Pre-Election	7/1/12 – 9/30/12	460	All committees must file this report.
Oct 25, 2012 Pre-Election	10/1/12 – 10/20/12	<u>460</u>	 All committees must file this report. Paper copies must be filed by personal delivery or guaranteed overnight service only.
Within 24 Hours 16-Day Reports	10/21/12 – 11/5/12	496 497	 496: File if independent expenditures totaling \$1,000 or more are <i>made</i>. Candidates: Do not file for expenditures made on your own committee's behalf. 497: File if contributions totaling \$1,000 or more are <i>received</i>. 497: File if contributions totaling \$1,000 or more are <i>made</i> to a political party committee or another candidate/measure committee listed on the ballot. The recipient of a non-monetary contribution during this period must file a Form 497 within 48 hours from the time the contribution is <i>received</i>. Deadlines: The deadline for a Form 497 reporting a contribution received on October 21 is October 22, and the deadline for a Form 497 due October 27 or 28 is extended to October 29. All committees must file online, including non-E-Filers.
Jan 31, 2013 Semi-Annual	10/21/12 – 12/31/12	<u>460</u>	All committees must file this report

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Fair Political Practices Commission

Additional Election Reports

Deadline	Period	Form	Notes
Within 10 Business Days of the Expenditure \$5,000 Report	Ongoing	496 497	E-Filers only: 496: Report each independent expenditure totaling \$5,000 or more to support or oppose the qualification or passage of a single state ballot measure. 497: Report each contribution totaling \$5,000 or more to support or oppose the qualification or passage of a single state ballot measure. Period: List all new contributions of \$100 or more received by the committee that have not been previously reported up through the date of the \$5,000 or more payment.
Notes:			 Form 465: Committees that make independent expenditures of \$1,000 or more must also file Form 465. The form is due on the applicable pre-election deadline, or if made during the 16 days before the election, on the semi-annual deadline. Form 511: Committees that make payments of \$5,000 or more to an individual to appear in a ballot measure advertisement must file Form 511. File a paper report. E-Filers also file online. Form E-530: Committees that make a payment of \$50,000 or more for an issue advocacy advertisement must file E-530. Online only. No paper copy required.

- E-Filer: A state committee that has received or made expenditures totaling \$25,000 or more since January 1, 2000.
- Forms 460, 465: All state committees must file paper reports. An E-Filer also files an online/electronic report.
- Forms 496/497: All reports filed online only.
- Where to File: State committees file reports with the Secretary of State. Only candidate controlled committees that are not E-Filers file paper copies with the Secretary of State and with the election official at the candidate's county of domicile.
- Filing Deadlines: Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to Form 497 due November 3 or November 4, or to any Form 496 report. Such reports must be filed within 24 hours regardless of the day of the week. Late statements are subject to a \$10 per day late fine.
- Period Covered: The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- Paper Filings: All paper filings must be filed by personal delivery or first class mail unless otherwise noted.
- Contribution Limits: Contributions to state candidates and to committees that make contributions to state candidates are subject to contribution limits. Refer
 to the contribution limit chart on the FPPC website. Some committees that feature state candidates in advertisements are also subject to contribution limits.
- Prohibition on Candidate Independent Expenditures: A controlled committee may not make independent expenditures to support or oppose candidates
 and may not contribute to another committee for the purpose of making independent expenditures to support or oppose other candidates.
- All statements are public documents.
- For important information, refer to www.fppc.ca.gov and click on the Candidates and Committees section. Use <u>Campaign Manual 1</u>.

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Additional Notes:

- **Period**: List all new contributions of \$100 or more received by the committee that have not been previously reported up through the date of the \$5,000 or more payment.
- **Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- **Paid Spokesperson**: A committee that makes an expenditure totaling \$5,000 or more to an individual in an advertisement to support or oppose a ballot measure must report the expenditure within 10 days on Form 511.
- **Issue Advocacy Report:** File this report if a payment or promise of payment of \$50,000 or more is made during the 45 days prior to an election for a communication that identifies a state candidate being voted on in the election but does not expressly advocate the election or defeat of the candidate. Use Form E-530 and file online only during the period 9/18/10-11/1/10.
- **90-Day Election Cycle Reports:** "Election Cycle" is defined as 90 days prior to an election and ending on the date of election.
- Prohibition on Candidate Independent Expenditure: A controlled committee may not make
 independent expenditures to support or oppose candidates and may not contribute to another
 committee for the purpose of making independent expenditures to support or oppose other
 candidates.
- Contribution Limits: Contributions to state candidates and to committees that make contributions to state candidates are subject to contribution limits. Some committees that feature state candidates in advertisements are also subject to contribution limits.
- Candidates: After an election, reporting requirements will continue until the committee terminates.
- Late Statements: Except for deadlines that fall on a Saturday, Sunday or an official state holiday, filing deadlines may not be extended. Late statements are subject to a \$10 per day late fine.
- All statements are public documents. Paper reports may be sent by first class mail unless otherwise noted.

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www.tularecoelections.org OR www.fppc.ca.gov



ON-LINE DISCLOSURE STATEMENTS FOR STATE CANDIDATES

Candidates for elective state office and state ballot measure committees that are required to file electronically with the Secretary of State must file a report disclosing receipt of a contribution of \$1,000 or more from a single source received during the 90-day period before an election. These reports must be filed within 24 hours of receipt of the contribution. No paper copy is required to be filed except during the late contribution reporting period. (Gov. Code § 85309).

Committees that are required to file electronically with the Secretary of State must file a report disclosing each independent expenditure of \$1,000 or more made to support or oppose a state candidate during the 90-day period before an election. These reports must be filed within 24 hours of making the independent expenditure. No paper copy is required to be filed, except during the late independent expenditure reporting period. (Gov. Code § 85500).

All candidates for state legislative office who raise or spend \$50,000 or more must file their contribution and expenditure reports <u>electronically and on paper</u>. Log-on instructions and approved electronic filing vendors are posted on the Political Reform Division's page on the Secretary of State's website at <u>www.sos.ca.gov</u>.

Candidates may download all the latest campaign forms from the Fair Political Practices Commission's website at www.fppc.ca.gov, or the Secretary of State's website at www.sos.ca.gov/prd/prd.htm. Candidates may also call the Political Reform Division at (916) 653-6224. Please contact the Fair Political Practices Commission at (916) 322-5660 for all applicable contribution and spending limits as well as the latest online filing requirements.

FINES & WAIVERS STRICT POLICY FOR LATE FPPC DISCLOSURE STATEMENTS

(The Secretary of State instituted this policy in April 1995)

For twenty years, the Political Reform Act has required timely disclosure of the financing of political campaigns and state lobbying.

Unfortunately, over the years there has been a large number of campaign statements filed after legally required deadlines. These late filings deny voters and the general public of important information that should be current and readily available.

Disclosure statements filed late are subject to fines. In the past, however, a substantial number of late fines have been waived.

Effective immediately, the Registrar of Voters will only consider waiver requests based upon specified "good cause" reasons for late filing. (A complete listing of "good cause" reasons and related documentation are listed on the next page).

Acceptable "good cause" reasons involve situations beyond a filer's control, for example, incapacitating physical illness and natural disasters. The new rules for fine waiver requests are very specific and limited.

Examples of reasons for waiver request that are **NOT** "good cause" reasons and not acceptable:

- not being aware of law or its requirements
- not receiving notice of filing requirements
- not being available to sign forms
- not sending filing to proper official
- not knowing where to get forms
- not having complete information by filing deadline
- not picking up mail
- secretarial error

In addition, it is important to note that the Political Reform Act does not provide <u>any</u> exemptions for late fines if a filer fails to comply with written notification from a filing officer. Specifically, the Act mandates that late fines be imposed if after the filing officer has sent specific written notice of the filing requirement the campaign statements are not filed within 12 days before an election.

Finally, it is important to remember that the great majority of people who file campaign and lobbying statements comply with the law. Many individuals devote long and hard hours to ensuring that disclosure statements are complete, accurate and filed on time. Consequently, it is a simple matter of fairness to implement a more rigorous policy for waiving fines imposed on those filers who are not diligent.

"GOOD CAUSE" REASONS FOR WAIVING LATE FILING FEES for FPPC Campaign Disclosure Statements (Forms 460, 497, etc.)

The Registrar of Voters will consider a request to waive the payment of a late filing fee if the request is based on "good cause".

Waiver Request

A request of waiver must be submitted on a Request for Waiver of Liability Form. The waiver request must be signed by the person(s) required to file the particular statement or report upon which the late filing fee was assessed. There are two categories of "good cause" for waiving late filing fees. These causes must relate to the person required to file the report or statement.

First Category of Good Cause

1. INCAPACITATION FOR MEDICAL REASONS

Adequate documentation consists of a doctor's, psychologist's, therapist's or chiropractor's statement giving the nature of the incapacitation, the date(s) thereof, and the individual's name.

2. HOSPITALIZATION

Adequate documentation consists of a copy of the hospital bill or doctor's statement showing the patient's name and the date(s) of the hospitalization.

3. ACCIDENT INVOLVEMENT

If medical attention is provided and results in the late filing, a copy of the hospital bill, emergency room service, or doctor's statement, showing the patient's name and date(s) and time(s) of medical attention, is adequate documentation. If the accident involvement results in delay or vehicle disablement which caused the late filing, adequate documentation consists of a police report showing the individual's name, the date and time of the accident, and if applicable, whether or not the vehicle was disabled.

4. DEATH

Adequate documentation consists of a copy of the death certificate or an obituary notice.

Second Category of Good Cause

The second category is defined as other unique, unintentional factors beyond the filer's control not stemming from a negligent act or non-action. The factors are:

THE LOSS OR UNAVAILABILITY OF RECORDS

Due to a fire, flood, theft or similar reason. Adequate documentation shall consist of a police, fire or insurance report, containing the date of the occurrence and the extent of the loss or damage.

2. OTHER UNIQUE REASONS

These include compelling reasons beyond the filer's control.

FPPC FORMS OVERVIEW for CANDIDATES FOR LOCAL OFFICES

Most candidates must file either a 470 (Short Form) or a 460 (Long Form) to disclose their campaign's financial activities. If no money will be spent or received a 470 is filed, with no other forms needed (with the exception of Form 700 for city council candidates). If a 460 is to be filed, we recommend the candidate request a Manual 2 detailing filing obligations. Strict fines may result from failure to file a campaign statement in the time and manner required. The chart below is meant as an "extreme" overview and should in no way replace the Information Manuals or the advice of your legal counsel.

FORM#	WHO FILES	FILING DEADLINE	WHERE TO FILE	DELIVERY METHOD
470	For candidates who 1) Do NOT have a controlled committee. 2) Do NOT anticipate receiving contributions totaling \$1,000 or more during the calendar year. 3) Do NOT anticipate spending \$1,000 or more during the calendar year.	Due at the time of filing Declaration of Candidacy	Filing Officer who receives campaign statements. For City Council Candidates filing officer is City Clerk. (Also for Visalia Unified School Board candidates) For School and/or Special District Candidates filing officer is County Elections Office.	Usually in person when filing Declaration of Candidacy.
470 Supp.	A 470 Supplemental is filed by any candidate who has filed Form 470 and subsequently 1) receives contributions totaling \$1,000 or more, or 2) makes expenditures totaling \$1,000 or more.	Must be sent within 48 hours of 1) receiving contributions of \$1,000 or more, or 2) making expenditures totaling \$1,000 or more.	Filing Officer who receives campaign statements & each candidate seeking the same office. For City Council & Visalia Unified School Board Candidates filing officer is City Clerk. For School and/or Special District Candidates filing officer is County Elections Office.	Notice must be sent by telegram, guaranteed overnight delivery service, or facsimile transmission if available. Regular mail may NOT be used.

FORM #	WHO FILES	FILING DEADLINE	WHERE TO FILE	DELIVERY METHOD
460	For Candidates to file if 1) Candidate raised or spent, or will raise or spend \$1,000 or more	See "Financial Statement Filing Schedule for November	Filing Officer who receives campaign statements.	See "Financial Statement Filing Schedule for
	during the calendar year. 2) \$1,000 or more was raised or spent during the calendar year at the behest of the candidate.	6, 2012 Election" in this Guide.	For City Council Candidates filing officer is City Clerk. (Also for Visalia Unified School Board candidates)	November 6, 2012 Election" in this Guide.
			For School and/or Special District Candidates filing officer is County Elections Office.	
	Nanual 2, detailing can result in the			
501	Candidate Intention Statement is generally filed by candidates that will be spending money or receiving any contributions towards their campaign, including personal funds used for the election.	501 must be filed before you solicit or receive any contributions or before you make any expenditure from personal funds on behalf of your candidacy.	Filing Officer who receives campaign statements. For City Council Candidates filing officer is City Clerk (Also for Visalia Unified School Board candidates).	Mail
	Do NOT FILE 501 if: you will NOT solicit or receive contributions from others and the only expenditures will be from your personal funds used only for the candidate statement fee.		For School and/or Special District candidates filing officer is County Elections Office.	

FORM #	WHO FILES	FILING DEADLINE	WHERE TO FILE	DELIVERY METHOD
410	Statement of Organization / Recipient Committee Form INITIAL Filed by any individual (including an officeholder or candidate), group of individuals, organization, or any other entity that receives contributions totaling \$1,000 or more during a calendar year. A Candidate's personal funds used to pay a filing fee or candidate statement fee are not counted toward the \$1,000 threshold.	INITIAL Must be filed within 10 days of receiving \$1,000 in contributions. If a recipient committee qualifies during the last 16 days before an election, due within 24 hours.	Original + one copy - filed with Secretary of State - Political Reform Division. One copy - filed with filing officer who receives campaign statements.* *For City Council and Visalia School Board Candidates filing officer is City Clerk. For School and/or Special District Candidates filing officer is County Elections Office.	Mail or personal delivery.
	TERMINATION You do NOT automatically terminate your filing obligations. Must be filed when eligible to terminate filing obligations (such as filing Form 460s), basically when all accounts are at zero and there will be no further campaign activity. (See FPPC documentation for further details).	TERMINATION When termination circumstances are met. Typically after candidate is defeated or when an officeholder leaves office.		

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www.tularecoelections.org OR www.fppc.ca.gov



IMPORTANT THINGS TO REMEMBER

1. BE INFORMED

Study FPPC Manual 2. Local candidates should ask their Election Official about any local campaign restrictions.

2. BEFORE RAISING OR SPENDING ANY MONEY

File Form 501 (Candidate Intention). Then open a campaign bank account. Once \$1,000 is raised or spent, get an identification number by filing Form 410.

3. MARK YOUR CALENDAR

Know the due dates for campaign statements and file on time.

4. KEEP GOOD RECORDS

Maintain details of contributions and expenditures of \$25 or more. Refer to record-keeping guidelines in Manual 2.

5. \$100 OR MORE IN CASH?

Never accept or spend \$100 or more in cash.

6. USING PERSONAL FUNDS FOR CAMPAIGN EXPENSES

All personal funds of the candidate must first be deposited in the campaign bank account, except for filing fee/ballot statement fee.

7. REPORT LATE CONTRIBUTIONS

If \$1,000 or more is received from one contributor during the last sixteen (16) days before the election, disclose receipt within 24 hours, even if the contribution is from your personal funds.

8. ITEMIZE CONTRIBUTORS

For contributions of \$100 or more, including loans and in-kind contributions, you must disclose the contributor's name, address, occupation and employer.

9. IF AN AGENT OR CAMPAIGN CONSULTANT BUYS GOODS OR SERVICES FOR THE CAMPAIGN

Itemize expenditures of \$500 or more made by the agent or consultant.

10. IDENTIFY CANDIDATE/COMMITTEE ON MAILINGS

Include your name and campaign address in at least 6-point type on the outside of all mass mailings (more than 200 pieces). Your committee's name may be used if it includes your name. If your name is not part of the committee's name, you may use just your name, or both your name and the name of the committee.

11. NO PERSONAL USE OF CAMPAIGN FUNDS

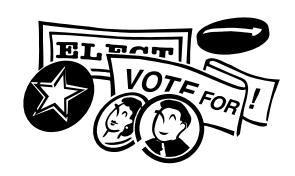
Use campaign funds only for political, legislative, or governmental purposes.

12. BE MORE INFORMED

Attend a campaign workshop in your area. Contact your filing officer or the FPPC if you have any questions.

(the above is not necessarily applicable to federal offices)

CAMPAIGN LAWS & REGULATIONS



POSTING POLITICAL SIGNS

State Rules

§ 5405.3 of the State Outdoor Advertising Act, exempts the placing of Temporary Political Signs from normal outdoor advertising display requirements.

A Temporary Political Sign meets the following criteria:

- A. Encourages a particular vote in a scheduled election.
- B. Is placed not sooner than 90 days prior to the scheduled election and is removed within 10 days after that election.
- C. Is no larger than 32 square feet.
- D. Has had a Statement of Responsibility filed with the Department of Transportation certifying a person who will be responsible for removing the sign.

A Statement of Responsibility form can be obtained from the County Elections Office and should be returned to: Department of Transportation, Division of Traffic Operations, Central California Outdoor Advertising Branch, P.O. Box 2048, Stockton, California, 95201. Their phone number is (209) 948-7869

Temporary Political Signs shall not be placed within the right-of-way of any highway, or be visible within 660 feet of the edge of the right-of-way of a classified "landscaped freeway".

State law directs the Department of Transportation to remove unauthorized Temporary Political Signs and bill the responsible party for their removal.

(Information above obtained from the Department of Transportation letter re: regulation of "Temporary Political Signs" dated November 2005).

County Rules

[Contact the Tulare County Resource Management Agency (ask for Steve Kelley, Road Use Investigator) at (559) 624-7174 OR 5961 S. Mooney Boulevard in Visalia (across from Mooney Grove in the Government Plaza building)].

A posting of any kind on county property is prohibited. County property means any real or personal property owned, leased or operated by the County and includes County property leased or licensed to third parties. (Ordinance 3332, § 2-09-1000 through 2-09-1025 – passed by Resolution 2006-0676 on 8/9/2006)

City Rules

Most cities have additional restrictions on the posting of political signs within their city limits. The following are excerpts from their ordinances. Please contact the numbers listed for more information or for a complete set of their rules.

City of Dinuba

A. Political Signs.

1. No person except a duly authorized public official shall erect any signs, outdoor advertising structure or display of any character upon any public property other than a public right-of-way and no such sign, outdoor advertising structure or display shall be erected or maintained within any city street right-of-way without first obtaining approval from the City in writing.

- 2. A sign permit shall be required to erect political sign within the city street right-of-way, upon receipt of an application and proof of the necessary liability insurance; the application shall be accompanied by a deposit to defer the cost of processing, inspecting and removal of the signs before and after any election.
- 3. No political signs shall be erected prior to forty-five (45) days before the date of the election to which they pertain.
- 4. Each person who obtains a permit for such political signs shall be responsible for the removal of all such signs within six (6) days after the polls have closed. After that date, the cost of removal of any sign or signs shall be assessed to the person who obtained the permit.
- (§ 17.72.17) For more information, call: (559) 591-5900, ask for Linda Barkley.

City of Exeter

For information, call the Deputy City Clerk at (559) 592-9244.

City of Farmersville

- 9.a. Noncommercial signs expressing the opinion of the owner or occupant of the appurtenant property regarding <u>political</u>...topics of public interest shall be permitted so long as the messages remain noncommercial in nature. Such signs shall not be placed on fences, trees, utility poles, street furniture, or in the public right-of-way. Any such sign shall be erected not earlier than the closing date of filing candidacy and shall be removed within fifteen (15) days after such election. One political sign per parcel per candidate, which may be double faced, is permitted providing that any such signs do not exceed ten (10) square feet per face and eight (8) feet in height.
- b. In cases where political or campaign signs are not removed within the specified time period, the city planning department shall cause to be removed those signs which remain and the cost and expense of such activity shall be paid by the candidate.
- (§ 17.84.040) For more information, call: (559) 747-0458.

City of Lindsay

For information call the Code Enforcement Officer at (559) 562-2511.

City of Porterville

§ 2012: Promotional, Campaign, and Political Signs.

- A. Temporary promotional, campaign and political signs are permitted on private property in any zoned district and within the public right-of-way providing that:
 - 1. The individual in charge of posting said signs files with the City Clerk his/her name, address and telephone number and receives a copy of § 2012 and 2015 of the Zoning Ordinance.
 - 2. All such signs in any residential district shall not exceed four (4) square feet in area per sign.
 - 3. Any such sign exceeding thirty-two (32) square feet in area... shall require approval of a use permit in conformance with Article 29 contained within the city's ordinance.
 - 4. No such sign shall be posted within public rights-of-way in residentially zoned districts except along arterial streets and major collector streets that shall be named or designated prior to each election.
 - 5. No such sign shall be located so as to constitute a hazard to vehicular and pedestrian traffic.

- 6. No such sign in the city right-of-way shall be attached to any pole or structure supporting a traffic control sign or device, street tree or fire hydrant.
- 7. No such sign shall be placed in the roadway or on the sidewalk.
- 8. No such sign shall be posted more than ninety (90) days preceding the date of the event or election to which the signs pertain.
- 9. All such signs shall be removed within fifteen (15) days following the date of the event or election to which the signs pertain.
- 10. No such sign shall be placed in the public right-of-way abutting any public property including park lands nor within city maintained landscaped parkways within public rights-of-way.
- B. Violations to any of the above regulatory conditions shall be deemed a public nuisance and may be summarily abated as such; and each day that such violation continues shall be regarded as a new and separate offense.

For more information, call: (559) 782-7442.

City of Tulare

10.188.05 Standards by Sign Type

(K) Temporary Political Signs:

- 1. On lots or parcels privately owned with permission of the property owners.
- 2. The combined area of signs by any one candidate on any one parcel shall not exceed thirty two (32) square feet.
- 3. Political signs shall not be attached to trees, fence posts or utility poles, except on private property where signs may be attached to trees and fence posts with permission of the property owners.
- 4. Political signs shall not be lighted either directly or indirectly.
- 5. No political sign or portion thereof shall be placed in any street right-of-way or on any other City-owned property.
- 6. No sign shall be erected in violation of street corner setback requirements...which are established to ensure traffic safety nor shall any such sign interfere with pedestrian traffic.
- 7. Political signs shall be erected no more than sixty (60) days prior to the date of the election.
- 8. Unless a waiver is granted by the City Council, all political signs shall be removed within thirty (30) days following the date of the election. Signs not removed within this period may be removed by the City and the cost of removal assessed against the candidate.
- 9. Provisions of this subsection shall not apply to political advertising on existing commercial billboard structures which shall be subject to the general provisions pertaining to such structures.

(City Code 10.188.05) For more information, call Bonnie Simoes at (559) 684-4223.

City of Visalia

§ 17.48.090 - Political, campaign or nonprofit organization signs.

Political or campaign signs shall be erected in accordance with the following provisions: (no permit required)

A. Any such sign shall be erected not earlier than eighty-eight (88) days prior to the election and shall be removed within fifteen (15) days after such election. Candidates successful in a primary election are subject to the same provisions and shall remove signs fifteen (15) days prior to following the primary election and may erect signs not earlier than eight-eight (88) days prior to the general election.

- B. 1. Each candidate is allowed one political sign per parcel. On residential sites, the sign may be a maximum of sixteen (16) square feet in area and erected to a maximum height of six (6)feet. On commercial or vacant sites, the sign may be a maximum of thirty-two (32) square feet in area and erected to a maximum height of six (6) feet except as provided in subsection (D) of this section.
 - 2. For the purpose of this provision, "residential site" means a lot or parcel which has a residential use or structure built on it and "commercial site" means a lot or parcel which has a commercial use or site on it. Residential or commercial sites is not intended to reflect the zoning of the property.
- C. Political or campaign signs may not be attached to trees, fence posts or utility poles except on private property where written permission from the property owners has been obtained.
- D. Portable or temporary "A"-frame signs are prohibited. V-shaped signs (two surfaces with two edges connected and the other two edges spread apart so that the faces are read from different directions) are permitted subject to the criteria that they are supported with a maximum of three posts placed with an interior angle of not more than ninety (90) degrees.
- E. No political or campaign signs shall be attached and erected on public property or within the public right-of-way and shall not obstruct sight line visibility at intersections.
- F. In cases where political or campaign signs are not removed within the specified time period, the city planning department shall cause to be removed those signs which remain and the cost and expense of such activity shall be paid by the candidate.
- G. Signs promoting social events of nonprofit organizations are subject to the same basic requirements as political signs. (Prior code § 7618). For information, call (559) 713-4512.

<u>City of Woodlake</u> -No additional restrictions.

Gas Company Recommendations

When digging holes in order to post signs The Gas Company would like you to be aware that there are dangers of damaging gas and other utility lines. California One Call Law (Government Code 4216) requires that you call Underground Service Alert (USA) - two (2) days prior to digging. USA is a simple free one-call notification service to notify all member utility companies of your planned excavation. After you have delineated the exact digging location with white spray paint, the utilities will mark any underground lines in the area that may be affected by the proposed excavation. Call 1-800-227-2600 or ask the Elections Office for a USA brochure.

Hanging Campaign Signs on Telephone or Utility Poles is Prohibited.

The unauthorized attachment to supply, street light or communication poles or structures of signs, posters, banners, decorations, or any other such equipment foreign to the purposes of overhead electric line construction is a violation of Public Utilities Commission General Order 95 (Rule 34-A1a). Further, candidates and their campaigns who put signs on utility or communication poles are liable for the cost of any repair or injury resulting from such posting. (Public Utilities Code §10251)

VOTER REGISTRATION DRIVES

Last Day to Register for November 6, 2012 General Election: October 22, 2012

Candidates are allowed to distribute and collect voter registration cards. Registration cards can be obtained at any time from the County Elections Office upon completion of a "Voter Registration Card Statement of Distribution Plans" form. The rules are as follows:

- A person entitled to vote must be a U.S. citizen, a resident of California, not in prison or on parole for the conviction of a felony, and at least 18 years of age at the time of the election. Elections Code 2106.
- No fee may be charged for registration. Elections Code 2121.
- 3. Completed voter registration cards received from voters <u>shall</u> be returned to the Election Official **within three (3) days**. Elections Code 2138.
- On the day of the close of registration for any election, all organizations <u>shall</u> immediately return all completed affidavits of registration in their possession. Unused cards <u>shall</u> be returned upon completion of the distribution plan. Elections Code 2139.
- 5. If any person assists in completing an affidavit of registration, that person shall sign and date the affidavit below the signature of the voter. Elections Code 2150(d). Person assisting must also sign and deliver the stub and instructions to the voter. Elections Code 2158 (b)(1).

POLITICAL ADVERTISEMENT REQUIREMENTS

Any paid political advertisement that refers to an election or to any candidate for elective office and that is contained in or distributed with a newspaper, shall bear on each surface or page, in type or lettering at least half as large as the type or lettering of the advertisement or in 10-point roman type, whichever is larger, the words "Paid Political Advertisement". The words shall be set apart from any other printed matter.

"Paid Political Advertisement" means and shall be limited to, published statements paid for by advertisers for purposes of supporting or defeating any person who has filed for an elective office. Elections Code 20008.

ELECTIONEERING (CAMPAIGNING) NEAR POLLING PLACES

No person, on Election Day, shall within a hundred (100) feet of a polling place:

- (1) Circulate an initiative, referendum, recall, nomination petition or any other petition.
- (2) Solicit a vote or speak to a voter on the subject of marking his or her ballot.
- (3) Place a sign relating to voters' qualifications or speak to a voter on the subject of his or her qualifications.
- (4) Do any electioneering.

As used in this section "100 feet of a polling place" means a distance of a hundred (100) feet from the room or rooms in which voters are signing the roster and casting ballots. These provisions also apply to campaign signs on or in a truck or car parked within 100 feet of a polling place.

Any person who violates any of the provisions of this section is guilty of a misdemeanor. Elections Code 18370.

SIMULATED BALLOT REQUIREMENTS

Every simulated ballot or Sample Ballot shall bear on each surface or page, in type or lettering at least half as large as the type of lettering of the statement or words or in 10-point roman type, whichever is larger, in a printed or drawn box and set apart from any other printed matter, the following statement:

NOTICE TO VOTERS (Required by Law)

This is not an official ballot or an official sample ballot prepared by the County Elections
Official or the Secretary of State.

This is an unofficial, marked ballot prepared by _____(insert name and address of the person or organization responsible for preparation thereof) ___.

Nothing in this section shall be construed to require this notice in any editorial or other statement appearing in a regularly published newspaper or magazine other than a paid political advertisement.

No simulated ballot or Sample Ballot shall bear any official seal or the insignia of any public entity, nor shall that seal or insignia appear upon the envelope in which it is mailed or otherwise delivered. Elections Code 20009.

MASS MAILING OF CAMPAIGN LITERATURE

(Pursuant to Elections Code § 16)

The following section of the Government Code does not constitute all of the law pertaining to this subject matter. However, Section 16 of the Elections Code requires that you be provided with the full text of this section at the time of filing your declaration of candidacy or petition for local initiative of referendum.

GOVERNMENT CODE 82041.5

"Mass mailing" means over two hundred (200) substantially similar pieces of mail, but does not include a form letter or other mail which is sent in response to an unsolicited request, letter or other inquiry.

GOVERNMENT CODE 84305

- (a) Except as provided in subdivision (b), no candidate or committee shall send a mass mailing unless the name, street address, and city of the candidate or committee are shown on the outside of each piece of mail in the mass mailing and on at least one of the inserts included within each piece of mail of the mailing in no less than 6-point type which shall be in a color or print which contrasts with the background so as to be easily legible. A post office box may be stated in lieu of a street address if the organization's address is a matter of public record with the Secretary of State.
- (b) If the sender of the mass mailing is a single candidate or committee, the name, street address, and city of the candidate or committee need only be shown on the outside of each piece of mail.
- (c) If the sender of a mass mailing is a controlled committee, the name of the person controlling the committee shall be included in addition to the information required by subdivision (a).

EXIT POLL TAKING

Exit poll taking must be at least twenty five (25) feet from the door of the polling place. (Daily Herald Co. v. Munro (1988) 838 F. 2d 380)

VOTE BY MAIL BALLOT APPLICATION DISTRIBUTION

Candidates are allowed to distribute Vote by Mail applications to voters and collect them for submission to the Elections Official. The master form is included in this booklet or can be obtained from the county elections official. The individual or group requesting the master is responsible for running their own copies.

<u>Instructions for Individuals, Groups and Organizations Distributing Applications for Vote by</u> Mail Ballots

- Any individual, group, or organization distributing applications for Vote by Mail ballots must use the uniform format approved by the Secretary of State as provided by the Secretary of State or the County Elections Office. Failure to follow the uniform format is a crime. Elections Code 3007, 18402.
- 2. Information which may be preprinted. The individual, group or organization distributing the applications may pre-print the following information on the application form:
 - The name of the applicant the name of the voter must be printed as it appears on the affidavit of registration.
 - The address of the applicant the address of the voter must be printed as it appears on the affidavit of registration.
 - Other Information The Elections Official may or may not preprint the name and date of
 the election; the deadline for receipt of the completed application by the Elections
 Official; the name of the county in which the applicant resides; the name, address and
 telephone number of the organization providing the form; and the name, address and
 telephone number of the Elections Official. If the Elections Official does not preprint this
 information, the individual, group or organization distributing the applications should
 preprint these items prior to distributing the applications to voters.
 - Voter Affidavit Number and/or Bar Code If an individual, group or organization distributing forms with the voter's name and residence address is preprinted, the number or bar code equivalent used by the Elections Official to identify a voter, may be required by that official to be preprinted in the box labeled "FOR OFFICIAL USE ONLY."
- 3. Information which may NOT be preprinted on the application, but must be completed by the applicant.
 - Mailing Address The address to which the actual Vote by Mail ballot shall be sent, if different than the residence address, may not be preprinted. The voter must complete this information.
 - Signature The voter must sign the application for a Vote by Mail ballot.
 - Decline to State Political Party (for Primary Elections) The checkmark and the name
 of the political party (for Declined to State voters) shall be personally affixed by the
 voter. Elections Code 3006.
- 4. Statement Required. Any application that is preprinted must contain conspicuously printed the following statement "You have the legal right to mail or deliver this application directly to the local Elections Official of the county in which you reside." Elections Code 3006(b)(3).
- 5. Distributor Information. The name, address and telephone number of the individual, group, or organization distributing the application <u>must be printed</u> on the application form. Elections Code 3008.
- 6. Return of Applications. Any individual, group, or organization that distributes applications for Vote by Mail ballots and receives completed application forms from voters shall return the forms to the appropriate elections official within 72 hours of receiving the completed

forms, or by the deadline for return of the Vote by Mail ballot applications, whichever is earlier. It is a crime to delay the proper return of a Vote by Mail ballot application. Elections Code 3008, 18576.

The applications may not be returned to the Secretary of State's office.

Failure to return completed applications in a timely manner to the appropriate Elections Official is a crime. Elections Code 18576.

- 7. Applications must be non-forwardable. Any Vote by Mail ballot application that is mailed to a voter by an individual, group or organization shall be non-forwardable. Elections Code 3008.
- 8. Vote by Mail ballots may not be sent to a Campaign Address. The requested mailing address to which a Vote by Mail ballot is to be sent may not be the address of any political party, political campaign headquarters, or a candidate's residence. Candidates as well as their families and other household members are, of course, exempt from this prohibition and may receive their own Vote by Mail ballots at the candidate's residence address. Elections Code 3006.
- 9. Declined to State Political Party in Primary Elections. The application shall inform the Decline to State voter that he or she may request a Vote by Mail ballot for a particular political party for a primary election, but only if that political party has adopted a party rule, duly noticed to the Secretary of State, authorizing that vote. The application shall also contain a phone number that the voter may call to find out which parties have adopted such a rule. Elections Code 3006(c).

<u>Prohibitions and Penalties Regarding the Vote by Mail Voting Process</u>

- 1. It is a crime to interfere with anyone's lawful right to vote. Elections Code 18502.
- 2. It is a crime to pay, or offer to pay, a person any amount of money or to give them anything of value in exchange for their vote for a particular person or issue. Similarly, it is against the law to pay someone not to vote. Elections Code 18521-18524.
- 3. It is a crime to violate the secrecy of the ballot, or otherwise tamper with ballots or the voting system. Elections Code 18562-18564.
- 4. It is a crime to willfully interfere with the prompt delivery to the Elections Official of a completed application for a Vote by Mail ballot. Elections Code 18576.
- 5. Unless authorized by the voter, it is a crime for a third party to retain a completed application for a Vote by Mail ballot for more than 3 days (excluding weekends and holidays) or beyond the deadline for applying, whichever is earlier. Elections Code 18576.
- 6. It is a crime to deny a voter the right to return his or her application for a Vote by Mail ballot to the Elections Official. Elections Code 18576.
- 7. It is a crime to interfere with the prompt return of a voted Vote by Mail ballot (Elections Code 18577) or to vote or attempt to vote a fraudulent Vote by Mail ballot. Elections Code 18578.
- 8. It is a crime to do any electioneering (work for the election of a candidate or measure), or otherwise attempt to influence a voter, at the time he or she is voting a Vote by Mail ballot. Elections Code 18371.
- 9. Vote by Mail ballot return envelopes are signed under penalty of perjury, a violation of which can result in prison term. Penal Code 126.
- 10. It is a crime, punishable by imprisonment, to vote more than once in any election. Elections Code 18560.

FREQUENTLY ASKED QUESTIONS



WHERE TO REPORT CAMPAIGN COMPLAINTS

- 1. Where do I report false or misleading campaign materials? No agency enforcement. These issues are dealt with in court.
- 2. Where do I report violations of the Political Reform Act? (Title 9 of the California Government Code at § 81000 through 91015), i.e. mass mailing requirements; slate mailers; campaign disclosure; proper use of campaign funds; disclosure of economic interests; contact the Fair Political Practices Commission at www.fppc.ca.gov or 800-561-1861.
- 3. Where do I report election fraud? Contact your local district attorney at (559) 733-6411 or the California Secretary of State at www.sos.ca.gov or 916-657-2166.
- 4. Where do I report unlawful use of public funds, violations of the Elections Code, the Penal Code, or any laws other than the Political Reform Act? Contact your local district attorney at (559) 733-6411 or the California State Attorney General at www.caag.state.ca.us or 800-952-5225.
- 5. Where do I report problems with a federal campaign like Congress, U.S. Senate, or President of the United States? Contact the Federal Election Commission at www.fec.gov or 800-424-9530.
- 6. Where do I report violations of the open meeting laws (Brown Act)? Contact your local district attorney at (559) 733-6411 or the California State Attorney General at www.caag.state.ca.us or 800-952-5225.
- 7. Where do I get information on local ordinances? Contact your local city attorney or the District Attorney at (559) 733-6411.
- 8. Where do I report vandalism or get requirements concerning campaign signs? Contact local city attorney or Tulare County District Attorney at (559) 733-6411.

FEDERAL & STATE ENFORCEMENT OFFICES

Fair Political Practices Commission P.O. Box 807 Sacramento, CA 95812-0807 428 J Street. Suite 450 Sacramento, CA 95814

866-275-3772 | FAX: 916-322-3711

Reporting Enforcement Violations 800-561-1861

Secretary of State **Elections Division** 1500 11th Street, Fifth Floor Sacramento, CA 95814 916-657-2166 | FAX 916-653-3214 Secretary of State Political Reform Division 1500 11th Street, Room 495 Sacramento, CA 95814 916-653-6224 | FAX 916-653-5045

Federal Election Commission 999 E Street, NW Washington, DC 20463 800-424-9530 Hearing Impaired - TTY 202-219-3336

Attorney General P.O. Box 944255 Sacramento, CA 94244-2550 916-445-9555 | 800-952-5225

CANDIDATE FILING

- 1. **Is the Elections Office open during the lunch hour?** Yes. Office hours are 7:30 a.m. to 5:30 p.m. on Monday through Thursday. On Friday we are open 8:00 a.m. to noon except on the last day to file nomination papers; we are open until 5:00 p.m.
- 2. When is the candidate nomination extension period and can an incumbent file nomination documents during an extension period? The candidate nomination extension period is the Monday, Tuesday and Wednesday following the end of the regular nomination period. An incumbent can't file during an extension period as it is only for any other candidate to pick up and file their nomination documents.
- 3. How can I find out who else has filed for my contest? This is public information. You can obtain this information by viewing the log at the Elections Office, calling or going to our website at www.tularecoelections.org. The Candidate List on our website is updated every day between 4:30 p.m. and 5:30 p.m.
- 4. What happens if I am the only candidate to file for an office? In most cases if there are insufficient nominees for a contest (no competition), those candidates that filed will be appointed in lieu of election (they shall qualify and take office and serve as if elected) and the contest will not appear on the ballot. Note: this rule does not necessarily apply to judicial, county or city offices.
- 5. What if I change my mind about being a candidate after filing nomination papers? You may withdraw as a candidate at any time prior to the close of the nomination period. After that date you are not permitted to officially withdraw and your name will appear on the ballot. Elections Code 10510.
- 6. I am really busy, is there a way to make the candidate filing process faster? Yes. You can make an appointment before coming in to pick up your nomination documents so we can have your nomination papers already printed out and ready when you get here. Typically, for contests that don't require nomination signatures, the process in the Elections Office can be done in about 15 minutes.
- 7. May I change or correct the wording or spelling on my candidate statement after it has been filed? No, you may not make any changes to your candidate's statement once it has been filed. Check your candidate statement carefully before filing. No responsibility or liability is assumed by the Elections Official for errors in spelling, punctuation, grammar, etc. The statement is entirely the candidate's responsibility.
- 8. If I file a voluntary candidate statement and I change my mind, may I withdraw the statement and receive a refund? Yes, with certain conditions. The candidate statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m.5 of the next working day after the close of the nomination period. If you withdraw your statement within this time frame, you will receive a refund. After this time frame, your statement cannot be withdrawn, nor a refund given. (Elections Code 13307(3)) Candidate statements are not printed if the contest does not go to the ballot. Additionally, when filing the statement, the candidate can indicate no statement is to be printed if no other candidate files for that contest.

ELECTION NIGHT

- 1. How can I get election night results? The Elections Office will be glad to add you or your campaign committee onto our election night e-mail list. The latest election result report is attached to the e-mail and sent out as results are updated throughout the evening. If you prefer, the same results are also updated on our website throughout the evening. Printed reports are also available at our front counter.
- 2. Can I come to the Elections Office on election night to watch the process? Yes. The election process is open to the public.
- 3. What time do you release the first report on election night? The Elections Office will release the first report at about 8:05 on election night. The first report usually includes all Vote By Mail and mail precinct ballots received up to the day before the election. The remaining Vote By Mail and mail precinct ballots received through 8:00 p.m. on election night are processed during the official canvass and those results are included in the official certified results after Election Day.
- 4. When are you usually done counting on election night? It is the goal of the Tulare County Elections Office to have our election night final report released before 11:00 p.m.
- 5. If I have the most votes on election night, do I win? The final results announced on election night are not the final certified results. On Election Day, there are sometimes thousands of Vote By Mail and provisional ballots turned in at the polls that require processing before being included in the final certified count. Law allows the Elections Office up to 20 and sometimes 28 calendar days to finish counting all the ballots and complete our canvass of the election. Our office attempts to provide periodic updates on our webpage of updated results as well as our progress towards certifying the election. The election results are not final until the official certified results are released.
- 6. **Will I be notified that I have won?** No, not by the Elections Office. After the final official certified results are complete, Certificates of Election and Oaths of Office are sent to the district office, administrative office or county department, depending upon the contest. The district or department will usually take care of the swearing in ceremony, if any, and notification.



VOTE BY MAIL PROCESS

1. If a voter loses the Vote by Mail ballot that was sent to them, can they get another one?

YES. Call the Elections Office for a replacement ballot. Elections Code 3014. The Elections Official maintains a record of each request, and provides a list of these requests to the polling place to ensure that each voter casts only one ballot. If you vote twice by Vote by Mail ballot, even if by mistake, neither ballot will be counted. Elections Code 18560.

2. Can I give my voted "Vote by Mail" ballot to someone else to return for me? If you are ill, or have a physical disability, you may designate a relative (spouse, child, parent, grandparent, grandchild, brother, sister or other person living in the same household) to return your voted ballot for you. Your relative may return it in person to the Elections Office or to a polling place in your county, or may place it in the mail for return to the Elections Official. Contact your county elections official for more information. Elections Code 3017.

3. If I request a Vote by Mail ballot, can I change my mind and still vote at my regular polling place?

YES. You must bring your non-voted Vote by Mail ballot and give it to the polling place worker before voting a regular ballot. Elections Code 3015.

If you are unable to surrender your Vote by Mail ballot, you may still cast a "provisional" ballot at your polling place which will not be counted until the County Elections Official can determine that you have not also voted by Vote by Mail ballot. Elections Code 3016 and 14310.

4. How are Vote by Mail ballots counted?

In general, Vote by Mail ballots are counted the same as regular ballots cast at a polling place. Once it is determined that the signature on the Vote by Mail ballot return envelope matches the signature of the voter on his or her voter registration card, the ballot and the envelope are separated. The processing of Vote by Mail ballot return envelopes, and the counting of Vote by Mail ballots shall be open to the public, both prior to and after the election. Elections Code 15101 & 15104(a).

If the Vote by Mail ballot is challenged, and that challenge is upheld, the ballot remains in the envelope, is not counted, and the reason is indicated on the envelope. Elections Code 15105 & 15108.

The first results you are likely to hear reported on election night usually reflect votes cast by Vote by Mail ballot. These, however, are not complete totals and may reflect only those Vote by Mail ballots returned prior to Election Day. Those ballots received prior to Election Day can be "processed" (i.e. verify the signature, etc.) within the seven (7) business days prior to an election. Under no circumstance may a vote count be accessed or released until the polls close on Election Day. Elections Code 15101.

A substantial number of additional Vote by Mail ballots are returned on Election Day either to the polling place or to the Elections Office. These ballots, because they require the extra handling of checking the voter's signature, and ensuring the voter did not also vote at the polling place, are usually the last ballots counted, and are not likely to be reported in the vote totals until after the Election Day. Elections Code 3102.

SERVICES AVAILABLE TO CANDIDATES



TULARE COUNTY ELECTIONS DIVISION FEES & CHARGES

(Board approved on April 26, 2011; effective July 1, 2011) All prices subject to taxes where applicable.

VOTER & ELECTION INFORMATION								
Description of File	Cost	Unit	Additional Charges					
Electronic Files								
Voter File Extract (MVMJ004) Less than 20,000 Registered Voters History (up to 5 elections) History (all elections)	\$27.85 \$27.85 \$139.25	Per District Per Election	CD \$2 each E-Mail or FTP \$0					
More than 20,000 Registered Voters History (up to 5 elections) History (all elections)	\$55.70 \$55.70 \$278.50	Per District Per Election	CD \$2 each E-Mail or FTP \$0					
Statement of Vote (one election per file) - TXT File Versions (comes with PDF version) - PDF File Version only	\$27.85 \$5.00	Per File	CD \$2 each E-Mail or FTP \$0					
All Other Election Data Extracts	\$27.85	Per File	CD \$2 each E-Mail or FTP \$0					
F	Printed Da	ta						
Statement of Vote (full book format)	Varies	Total cost for copying and binding report.						
Computer Printed Reports or Lists		5 1						
50 pages or less	\$27.85	Per Request	CD \$2 each					
More than 50 pages	\$0.10	Per Page (over 50)	E-Mail or FTP \$0					
Precinct Index (MVMR10)	\$0.50	Per 1000 Reg Voters	CD \$2 each E-Mail or FTP \$0					
Labels								
Setup Fee	\$27.85	Per File	CD \$2 each					
+ Label Cost	\$12.00	Per 1000 labels	E-Mail or FTP \$0					
VBM & Mail Precinct Information AVMJ004 - AVMJ011								
Data Received Daily (17 days) Setup + Media Charge	\$473.45	Per Election	Labels \$12 per 1000 CD \$2 each E-Mail or FTP \$0					
Data Received Individual (limit 4 per election) Setup + Media Charge	\$27.85	Per File						
Copy Charges								
Political Reform Documents	\$0.10	Per page (Govt. Code 81008)	CD, E-Mail & FTP not available					

VOTER & ELE	CTION	INFORMATION	
Description of File	Cost	Unit	Additional Charges
Retrieval Fee-Political Reform Document	\$5.00	Per request (Govt.	CD, E-Mail & FTP
(reports & statements 5 or more years old)		Code 81008)	not available
Affidavit of Registration	\$1.50	Each (Elections Code 2167)	CD, E-Mail & FTP not available
Other Documents or Printed Reports	\$0.10	Per page	
Statement of Vote	\$0.10	Per Page	
C.D.	\$2.00	Each	
Ī	Media Cos	ts	
Labels	\$12.00		After setup fee
All Other Election Data Extracts	\$27.85		CD \$2 each E-Mail or FTP \$0
	Maps		
Paper Maps - Color or Black & White 8 ½" x 11" or 8 ½" x 14" 11" x 17	\$2.00 \$7.00	Each (existing maps only)	CD, E-Mail & FTP not available
Electronic Maps	\$30.00	Each (existing maps only)	CD \$2 each E-Mail or FTP \$0
All other maps and mapping services		Please see GIS department	
	Misc Fees		
Returned Check	\$15.75	2001-0147 Government Code 6157(b)	

CONFIDENTIAL VOTER DATA

The street address, telephone number, driver's license (or identification card) number, precinct number and certain other information about registered voters is confidential under California law, and the Elections Office is prohibited from publicly disclosing that information to any person except for specified purposes. We can release the information to: any candidate for federal, state, or local office; any committee for or against any initiative, referendum, recall or bond measure for which legal publication is made; any person for **election, scholarly, journalistic, or political purposes**; and any person for **governmental purposes**, as determined by the Secretary of State. (California Elections Code § 2187, 2188, and 2194)

WHAT IS NEEDED TO ORDER CONFIDENTIAL VOTER DATA?

Before the Elections Office may publicly disclose confidential voter information to a requester, the requester must complete and sign, under penalty of perjury, an Application for Voter Registration Information Form, and include the following: a copy of the requester's driver's license, state identification card or other identification approved by the Secretary of State; payment for the cost of the file/data (cash, check or money order), AND provision for shipping and/or delivery, either in payment for shipping costs (providing your FedEx account number is recommended) or instructions as to how to deliver data (for example, how to notify requester when data is available for pickup).

HOW LONG WILL IT TAKE TO GET THE DATA REQUESTED?

Requests received at the counter for voter and/or election data can usually be made available within about 30 minutes. Requests received through the mail are typically available for next day shipping. These time frames are not guaranteed. Speed of service depends upon staff availability. If your request is urgent, it is recommended you communicate the urgency to staff and follow up all requests with a phone call to (559) 624-7300.

PAYMENT

Payment can be made in the form of cash, check, or money order. We do not accept credit cards or debit cards. Payment must be received by the Elections Office BEFORE we will begin processing your request.

ORDERING VOTER OR ELECTION DATA THAT DOES <u>NOT</u> REQUIRE AN APPLICATION

As on the chart above showing what data is available, not all data requires an Application for Voter Registration Information Form. If the data requested does not require an Application, simply put your request in writing, being as specific as possible. Be sure to specify how you prefer the data to be delivered as well as a contact name and number in case of any questions.

RESTRICTIONS ON PURCHASING A PRECINCT INDEX

The County Elections Office has a listing of all registered voters by district at the cost of \$.50 per thousand registered voters (\$.50 minimum). The listing is sorted by precinct, then by residential address, and name. It also shows political party and telephone number, if provided by the voter. This list is designed for precinct walking or phone banks, but does not have mailing addresses so is not recommended for use in mailing political material. The Elections Code has limited the number of precinct indexes a candidate or his/her campaign may purchase to two (2) per registration reporting close.

Two (2) precinct indexes may be purchased in each of the time frames listed below:

- * 113 and 60 calendar days before the election
- * 59 and 15 calendar days before the election
- * the last 15 days before the election



APPLICATION FOR VOTER REGISTRATION INFORMATION

Pursuant to Elections Code § 2187, 2188, and 2194, voter registration information is available to persons or groups for ELECTION, SCHOLARLY, JOURNALISTIC, POLITICAL or GOVERNMENTAL purposes as determined by the Secretary of State. All requests to view, purchase, or use voter registration information must be accompanied by a written application.

PLEASE PRINT IN INK OR TYPE

NAME:						
DRIVER'S LICENSE #:	STATE:	EXPIRATION DATE:				
RESIDENCE ADDRESS:						
HOME TELEPHONE #:	BUSINESS TELEPH	HONE #:				
BUSINESS OR MAILING ADDRESS:						
If you are purchasing or viewing this data on behalf this information NAME , ADDRESS & TELEPHONE NUMBER OF CAN		ousiness, candidate, committee or group) you must complete TEE OR GROUP REQUESTING INFORMATION:				
Code/Name of Data Requested:						
 □ Diskette □ Precinct Index □ Report □ Labels □ Other (explain below) Only include voters with the low of t	thin this political party:					
Specify the intended use of the confidential voter re	gistration information:					
political research, or governmental purposes, who know election, scholarly, journalistic, political or governmenta Section 18109) The applicant agrees to pay the State of California, or t	wingly uses or permits the use of all purpose, is guilty of a misdemonth of a misdemonth of the source agency, as compensate the sum of fifty cents (\$.50) multiple.	as purposes, or pursuant to Section 607 for election, scholarly or if all or any part of that information for any purpose other than an eanor. (California Elections Code, Division 17 Penal Provisions, ation for any UNAUTHORIZED USE OF EACH INDIVIDUAL'S iplied by the number of times each registration record is used by - 19007 of California Administrative Code)				
The aforementioned voter registration information set forth in affidavits of registration or derived from computer terminals, electronic data processing tapes or disks, printed labels and/or computer-printed listings will be used only for ELECTIONS, SCHOLARLY, JOURNALISTIC, POLITICAL OR GOVERNMENTAL PURPOSE as determined by the Secretary of State. The information (or a portion or copy thereof) will not be sold, leased, loaned, or given to any person, organization or agency, without first receiving written authorization to do so from the Secretary of State or the county elections official. I certify, under penalty of perjury, that all information on this form is true and correct under the laws of the State of California.						
Date: City	/ & State of Signing:					
Signature:						

APPLICATION FOR A VOTE BY MAIL BALLOT FOR THE	FOR OFFICIAL USE ONLY
GENERAL ELECTION NOVEMBER 6, 2012	
To obtain a Vote by Mail ballot, complete the information on this form. This application must be received by the elections official no	
later than 5:30 pm on October 30, 2012	
1. PRINT NAME: 2. DATE OF BIRTH: mo/day/year	NOTICE You have the legal right to mail
mordayyear	or deliver this application directly to the local Elections Official of the county
First Name Middle Name or Initial Last Name	where you reside. The address is:
SOCIAL STATE OF THE STATE OF TH	TULARE COUNTY ELECTIONS 5951 S MOONEY BLVD
3. RESIDENCE ADDRESS IN TULARE COUNTY (please print):	VISALIA, CA 93277
	Telephone (559) 624-7300 Returning this application to anyone other
Number and Street - as registered (P.O. Box, Rural Route, etc. not acceptable) (Designate N, S, E, W if used)	than your Elections Official may cause a
City ZIP Code County	delay that could interfere with your ability
4. TELEPHONE () ()_	to vote. PERMANENT VOTE BY MAIL
daytime (optional) evening (optional) 5. PRINT MAILING ADDRESS FOR BALLOT (If different from above):	VOTER
NOTE: Organizations distributing this form may not preprint mailing address information.	Check here to become a Permanent
	Vote by Mail voter. Any voter may request to be a Permanent Vote by Mail
Number and Street / P.O. Box (Designate N, S, E, W if used)	voter. If you check the box above and sign
City U.S. State or Foreign Country ZIP Code	here:
City U.S. State or Foreign Country ZIP Code 6. lam not presently affiliated with any political party. However for the Primary Election only, I request a Vote by Mail	A Vote by Mail ballot will automatically
ballot for the Party.* *NOTE: Organizations distributing this form may not preprint check mark or political party name. *In order to determine which parties allow Decline to State	be sent to you for future elections. Failure
"NOTE: Organizations distributing this form may not preprint check mark or political party name. "In order to determine which parties allow Decline to State voters to vote in their Primary Elections, contact the Secretary of State's toll-free number: 1-800-345-VOTE. Elections Code Section 3006 (c)	to vote in two consecutive statewide
7. THIS APPLICATION WILL NOT BE ACCEPTED WITHOUT THE PROPER SIGNATURE OF THE APPLICANT	General Elections will cancel your Permanent Vote by Mail voter status and
I have not applied for, nor do I intend to apply for, a Vote by Mail ballot from any other jurisdiction for this election. I certify under	you will need to reapply. If you have any
penalty of perjury under the laws of the State of California that the name and residence address and information I have provided on	questions concerning voting by Vote by Mail ballot, telephone your county of
this application are true and correct.	residence Elections Office. Elections
X	Code Sections 3201, 3206 The format used on this application MUST be used
SIGNATURE WARNING: Perjury is pumishable by imprisonment in state prison for two, three or four years. (Section 126 of the California Penal Code)	by ALL individuals, organizations and groups that distribute Vote by Mail ballot applications. Failure to
8. THIS FORM IS PROVIDED BY:	conform to this format may result in criminal
IMPORTANT: Organizations providing this form must enter their name, address and telephone number.	prosecution. Elections Code Sections 3007, 18402
	L
SOLICITUD PARA BOLETA PARA VOTANTES POR CORREO PARA LA	SÓLO PARA USO OFICIAL
SOLICITUD PARA BOLETA PARA VOTANTES POR CORREO PARA LA ELECCIÓN DEL 6 DE NOVIEMBRE DEL 2012	SÓLO PARA USO OFICIAL
ELECCIÓN DEL 6 DE NOVIEMBRE DEL 2012 Para obtener una boleta para votantes por correo, llene este formulario. El funcionario el ectoral debe recibir esta solicitud antes de las 5:30 pm el	SÓLO PARA USO OFICIAL
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ELECCIÓN DEL 6 DE NOVIEMBRE DEL 2012 Para obtener una boleta para votantes por correo, llene este formulario. El funcionario electoral debe recibir esta solicitud antes de las 5:30 pm el el 30 de octubre del 2012. 1. NOMBRE (en letra de molde): 2. FECHA DE NACIMIENTO: mes/dis/año Nombre Segundo Nombre o Inicial Apellido Patemo 3. DOMICILIO RESIDENCIAL EN EL CONDADO DE TULARE (en letra de molde): N° y calle según inscrito (no se acepta Aptdo. Postal, Ruta Rural, etc.) (Indique N, S, E, W si se usa) Citudad Codigo Postal Citudad Condado A TELÉFONO: Dirección POSTAL PARA LA BOLETA (SI ES DISTINTO AL DE ARRIBA) (en letra de molde): NOTA: Las organizaciones que distribuyen esta forma no pueden imprimir con anticipación la dirección postal No estoy afiliado actualmente con ningun partido político calificado. Sin embargo, unicamente para esta eleccion primaria, desco obtener una boleta de votante por correo para el Partido NOTA: Las organizaciones que distribuyen esta forma no pueden imprimir con anticipación partido político. * Si desea obtener información sobre partidos que permiten que los votantes que se niegan a declarar voten a los belas, puede llamar al Estado al 1-80-345-8633 (gratis). Seccion 3006 del Codigo Electoral 7. ESTA SOLICITUD NO SE ACEPTARÁ SIN LA FIRMA CORRESPONDIENTE DEL SOLICITANTE No he solicitado, ni tengo la intención de solicitar, una boleta para votantes por correo de ninguna otra jurisdicción para esta elección. Yo certifico bajo pena de perjurio de acuerdo a las leyes del Estado de California que el nombre y el domicilio	AVISO Usted tiene el derecho legal de enviar por correo o entregar esta solicitud directamente al funcionario electoral local del condado donde reside. El domicilio es: TULARE COUNTY ELECTIONS 5951 S MOONEY BLVD VISALIA, CA 93277 Teléfono: (559) 624-7302 Entregar esta solicitud a otra persona que no sea su funcionario electoral puede ocasionar una demora, que puede interferir con su capacidad para votar. VOTANTE POR CORREO PERMANENTE Marque aqui si desea ser votante por correo permanente. Cualquier votante puede solicitar la condición de votante por correo permanente. Le enviarán automáticamente una boleta de votante por correo para futuras elecciones si marca la casilla arriba y firma aquí: Si no vota en dos elecciones generales estatales consecutivas pierde su condición de votante por correo permanente y tendrá que volver a solicitarla. Si tiene alguna pregunta sobre cómo votar con una boleta de votante por correo, comuníquese con el funcionario electoral del condado de su residencia. Secciones 3201 y 3206 del Código Electoral
Para obtener una boleta para votantes por correo, llene este formulario. El funcionario electoral debe recibir esta solicitud antes de las 5:30 pm el el 130 de octubre del 2012. 1. NOMBRE (en letra de molde): Segundo Nombre Segundo Nombre o Inicial Apellido Paterno	AVISO Usted tiene el derecho legal de enviar por correo o entregar esta solicitud directamente al funcionario electoral local del condado donde reside. El domicilio es: TULARE COUNTY ELECTIONS 5951 S MOONEY BLVD VISALIA, CA 93277 Teléfono: (559) 624-7302 Entregar esta solicitud a otra persona que no sea su funcionario electoral puede ocasionar una demora, que puede interferir con su capacidad para votar. VOTANTE POR CORREO PERMANENTE Marque aquí si desea ser votante por correo permanente. Cualquier votante puede solicitar la condición de votante por correo permanente. Le enviarán automáticamente una boleta de votante por correo para futuras elecciones si marca la casilla arriba y firma aquí: Si no vota en dos elecciones generales estatales consecutivas pierde su condición de votante por correo permanente y tendrá que volver a solicitarla. Si tiene alguna pregunta sobre cómo votar con una boleta de votante por correo, comuniquese con el funcionario electoral del condado de su residencia. Secciones 3201 y 3206 del Código Electoral El formato usado en esta solicitud DEBE ser usado por TODAS las personas, organizaciones y grupos que distribuyen solicitudes de boleta para votantes por
Para obtener una boleta para votantes por correo, llene este formulario. El funcionario electoral debe recibir esta solicitud antes de las 5:30 pm el et 130 de octubre del 2012. 1. NOMBRE (en letra de molde): 2. FECHA DE NACIMIENTO: mes/dia/año Nombre Segundo Nombre o Inicial Apellido Patemo 3. DOMICILIO RESIDENCIAL EN EL CONDADO DE TULARE (en letra de molde): N° y calle según inscrito (no se acepta Aptdo. Postal, Ruta Rural, etc.) (Indique N, S, E, W si se usa) Cludad Codigo Postal Condado 4. TELÉFONO: dia (optivo) 5. DIRECCIÓN POSTAL PARA LA BOLETA (SI ES DISTINTO AL DE ARRIBA) (en letra de molde): NOTA. Las organizaciones que distribuyen esta forma no pueden imprimir con anticapación la dirección postal. Numero y Calle/Apartado Postal (Indicar N, S, E, W si se usa) Citidad Estado de EE UU o país extranjero Codigo Postal 6. No estoy afiliado actualmente con ningun partido político calificado. Sin embargo, unicamente para esta eleccion primaria, deseo obtener una boleta de votante por correo para el Partido "NOTA Las organizaciones que distribuyen esta forma no pueden imprimir con anticipación partido político." No estoy afiliado actualmente con ningun partido político calificado. Sin embargo, unicamente para esta eleccion primaria, deseo obtener una boleta de votante por correo para el Partido "NOTA Las organizaciones que distribuyen esta forma no pueden imprimir con anticipación partido político." *Si desea obtener información sobre partidos que permiten que bos votantes que se eniegan a declanar votan as toleta, desea dobtener información sobre partidos que permiten que bos votantes que se eniegan a declanar votan as toleta, desea dobtener información sobre partidos que permiten que bos votantes que se eniegan a declanar votan as toleta, puede llamar al Estado al 1-800-345-6803 (gmis) Seciono 3006 del Codigo Electoral 7. ESTA SOLICTIUD NO SE ACEPTARÁ SIN LA FIRMA CORRESPONDIENTE DEL SOLICITANTE No he solicitado, ni tengo la intención de solicitar, una boleta para votantes es ses escuen	AVISO Usted tiene el derecho legal de enviar por correo o entregar esta solicitud directamente al funcionario electoral local del condado donde reside. El domicilio es: TULARE COUNTY ELECTIONS 5951 SMOONEY BLVD VISALIA, CA 93277 Teléfono: (559) 624-7302 Entregar esta solicitud a otra persona que no sea su funcionario electoral puede ocasionar una demora, que puede interferir con su capacidad para votar. VOTANTE POR CORREO PERMANENTE Marque aquí si desea ser votante por correo permanente. Cualquier votante puede solicitar la condición de votante por correo permanente. Le enviarán automáticamente una boleta de votante por correo para futuras elecciones si marca la casilla arriba y firma aquí: Si no vota en dos elecciones generales estatales consecutivas pierde su condición de votante por correo permanente y tendrá que volver a solicitarla. Si tiene alguna pregunta sobre cómo votar con una boleta de votante por correo, comuniquese con el funcionario electoral del condado de su residencia. Secciones 3201 y 3206 del Código Electoral El formatousado en esta solicitud DEEE ser usado por TODAS las personas, organizaciones y grupos que

DEPARTMENT OF TRANSPORTATION

DIVISION OF TRAFFIC OPERATIONS OUTDOOR ADVERTISING PROGRAM



Dear Candidate or Committee Member:

As a candidate or campaign worker for either office or a ballot measure, this reminder about State law governing campaign signs should be helpful to you.

Section 5405.3 of the State Outdoor Advertising Act exempts the placing of Temporary Political Signs from normal outdoor advertising display requirements.

A Temporary Political Sign meets the following criteria:

- A. Encourages a particular vote in a schedule election.
- B. Is placed not sooner than 90 days prior to the schedule election and is removed within 10 days after that election.
- C. Is no larger than 32 square feet.
- D. Has had a Statement of Responsibility filed with the Department certifying a person who will be responsible for removing the sign (Attached).

A completed Statement of Responsibility must be submitted to:

Division of Traffic Operations Outdoor Advertising Program P.O. Box 2048 Stockton, CA 95201

Temporary Political Signs shall not be placed within the right-of-way of any highway, or be visible within 660 feet from the edge of the right-of-way of a classified "Landscaped freeway".

State law directs the Department of Transportation to remove unauthorized Temporary Political Signs and bill the responsible party for their removal. We are calling these provisions to your attention to avoid possible embarrassment to you and your supporters. Please pass this information along to those assisting in your campaign.

Should you have any questions, comments or need additional information, please call (209) 948-7869.

Enclosure

DEPARTMENT OF TRANSPORTATION

DIVISION OF TRAFFIC OPERATIONS OUTDOOR ADVERTISING PROGRAM



STATEMENT OF RESPONSIBILITY FOR TEMPORARY POLITICAL SIGNS

Election Date:	June	_ November	Other:
Candidate's Name:			
Office sought or Proposition	on Number:		
County where sign(s) will	be placed:		
Number of signs to be place	ced:		
RESPONSIBLE PARTY'S	<u>S</u> :		
Name: Address:			
Phone Numbe	r (Include Area	Code)	
•		•	al of Temporary Political Signs placed or the above candidate or proposition.
	not removed w	rithin ten (10) days	as placed not sooner than ninety (90) days after the election, may be removed by the ssociated removal costs.
SIGNATURE OF RESPOSIBLE PARTY			DATE

Mail to Caltrans District Office according to THE COUNTY LOCATION of the display. Please utilize map below to acquire the correct mailing address.



NOVEMBER 2005

NOTES

January

W S М Т s

February

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March

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April

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December

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